

Hopton Wafers Parish Council

Minutes of Meeting of the Parish Council held on Monday 9th July 2018 at Hopton Wafers Village Hall commencing at 7pm.

Chairman: Cllr John Price

Clerk: Mrs D McBride.

Present: Cllr John Price, Cllr Derek Bytheway, Cllr Roger Hayward, Cllr Peter Cuthbert, Cllr Barry Buffery, Cllr Harold Deane and Unitary Cllr Madge Shineton.

- 102/01 To receive apologies and reasons for Absence from Members
Cllr Sue Turner – personal commitment.
Cllr Barry Buffery – will be arriving late due to another commitment.
Unitary Cllr Gwilym Butler – another meeting.
- 102/02 Declarations of Interest
Cllr Bytheway declared an interest in Item No 102/07 (b) ii) as he is a member of the PCC.
- 102/03 Public Participation Session
There was one member of the public but no matters were raised.
- 102/04 To confirm the Minutes of Parish Council Meeting held on Monday 11th June 2018
It was RESOLVED that the minutes of the Parish Council Meeting held on Monday 11th June 2018, be signed and ADOPTED as a true record.
- 102/05 Matters Arising/Clerk and Councillors' Reports since the last meeting
- i) Clerk's Report
- LJC** - Steve Brown, Shropshire Council's Highways, Transport and Environment Commissioning Manager gave a report at LJC on 26th June at Kinlet; Kier are making progress but it was made very clear that there are a lot of policy and management processes involved. There were also presentations from Future Fit and Defend our NHS.
- Highways** - 'Fix My Street' emailed back a month after reporting the dip in the road opposite Fingerpost asking if the work has been completed which it now has. Alice Croft, the Traffic engineer who took over from Glyn Shaw has also left Shropshire Council. Now all general Traffic Management enquiries and requests should be directed via southshropshirehighways@shropshire.gov.uk These will be picked up in the Craven Arms Divisional Office until a permanent Traffic Management Engineer is in post. All enquiries and submissions relating specifically to the Road Safety Policy should be directed via Mrs Victoria Merrill, Transport Planning Commissioner.
- Health** - From Tuesday, 17th July patients across Shropshire who need urgent out-of-hours medical help or advice will need to call 111. The NHS 111 service will replace the current out-of-hours telephone access service provided by Shropdoc in line with national policy to provide a consistent, integrated approach to urgent care; but any patients that need to see a clinician out-of-hours will still be seen by a local GP or other appropriate clinician.
- Severn Trent water mains renewal at Whatsill** - Reply from Fisher German stating that no meetings have taken place yet with local landowners as the work is not scheduled to take place until the end of the summer. Clerk will ask for New Road to be improved with tarmac before the project commences.
- Proposed housing development at Doddington** – need questions before arranging meeting with Housing Association and other parties.
- Website** reply from webmaster received and access details. Council discussed whether to continue with this site or create a new one - see Agenda Item 102/06.
- House of Lords Register of Interests** - Reply from Philip Dunne has been received explaining the process of declaring interests. Cllr Bytheway had raised this query following a newspaper article and felt it important that everyone should be subject to the same rules and regulations. Council felt that without full information this could not be followed up by Council.
- CIL** - £1,276.74 of Neighbourhood Fund was raised by permission 16/03931/FUL. The development west of the water works for 3 new dwellings has an overdue CIL payment on it but has partially been paid. However, the payments made thus far under this scheme have all been made in 2018, and so will be part of our 2019 precept. Cllr Shineton said the whole process of CIL is under review.

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102/05 Matters Arising/Clerk and Councillors' Reports since the last meeting

i) Clerk's Report (cont'd)

Post Office – decision has been made regarding postal services. Mobile services are available in Doddington on Tuesdays from 1.45 – 2.15pm and at Clee Hill on Mondays from 12 – 1pm and 1.15 – 2.45pm, also Tuesdays 11.30 – 1.30pm.

SpeedWatch - have informed Adnan Ali that we will share SpeedWatch equipment with Clee Hill but still awaiting confirmation about Coordinators' county meeting at Shrewsbury Police Station in July which Cllr Buffery will attend.

Mains drainage at Hopton Bank/Doddington - Scheme is currently programmed for delivery in 2021 so engineers are only just beginning to look at it. Their funding works on 5-year cycles and they are currently in the 4th year of this cycle. The next cycle starts in April 2020 when construction budget will be available for this scheme, up to then they will be working on the feasibility for the scheme.

Clee Hill Partnership - Phil Holden has informed the Clerk that the AONB Management Plan is being reviewed and it may be good time to revive the CHP group. Clerk expressed this Council's support for a meeting with the other representatives to consider the continuation of this group.

Future Meetings and Training sessions available :-

SALC AGM - 9th November.

Councillor training - Wednesday 26th September at Shirehall.

Negotiate a Better Outcome in Planning, 12th September 2018, 10am-4pm at The Lord Hill Hotel. Cllr Barry Buffery and Cllr Deane will attend.

Community Led Housing Event on Wed 19th September 10-4 in Albrighton.

- ii) A letter of thanks was received at the meeting from Cleobury Youth Partnership thanking Council for our grant of £100 towards the work of the partnership.

102/06 Financial Matters

- i) Council RESOLVED to approve the quotation for a new website which will be solely managed by Council members and staff. The current website will be shut down and the new one will be of a simpler style initially just having the Council profile, Agendas, Minutes, Accounts and Audit information. New pages can be added once the site is up and running. New website will cost £220 this year with on-going costs of £40 per year for Domain, Hosting and support.

102/07 Approve Payments

- (a) Council RESOLVED to approve the following payments:

- i) Clerk's Salary - £318.96 (Standing Order)
- ii) Lengthsman Salary – no payment due
- iii) Shropshire Council – 2017 Elections recharge - £100.00 (cheque)
- iv) B Buffery – travel expenses – Town & Parish Council Forum - £32.85 (cheque)

- (b) Council considered and approved the following S.137 grant applications:

- i) Hopton Bank – grounds maintenance donation - £180.00
- ii) Hopton Wafers PCC – refurbishment and repairs in churchyard - £750.00.

Council noted that all S.137 applications are considered on their individual merits and these two grants will use up the grants budget for this year. The S.137 budget allocation will therefore be reviewed if any other grant applications come in during this financial year.

102/08 Planning Matters

- (a) Planning Applications:

- i) Reference: 18/02639/FUL (validated: 18/06/2018)

Address: Birches, Cleeton St Mary, Kidderminster, Shropshire, DY14 0QR

Proposal: Erection of replacement dwelling and garage; installation of septic tank

Applicant: Mrs D Jordan

Outcome: Council RESOLVED to support this planning application subject to the replacement dwelling being of the same size of that of the original and on the current dwelling's footprint. Also, Council would ask that conditions be set on the garage that it is not converted to a residential dwelling in the future.

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102/08 Planning Matters (cont'd)

- (b) i) Cllr Turner had been given a letter from a resident concerning a Planning Officer's approach to this resident over his comments regarding a planning application. This letter had been sent to our Unitary Councillors Madge Shineton and Gwilym Butler but the resident wished the Parish Council to be notified also. The Clerk had also been copied in to an email from another resident to Ian Kilby Planning Services Manager regarding the same planning application. Council noted both these letters and felt assured that the matter was being dealt with appropriately.
- ii) Cllr Bytheway requested information on the conditions set on recent planning permitted at 15 Doddington following parishioners' concerns; also for a copy of the Parish Council's comments on these applications. Clerk will check and confirm these.
- iii) Questions for the Housing Officer and relevant parties regarding the proposed development at Doddington need to be passed to the Clerk before a meeting can be arranged.

102/09 Unitary Councillors' Reports

Unitary Cllr Madge Shineton informed the meeting that Severn Trent Water propose a road closure in the lane outside Genoli, Hopton Wafers to replace the pressure relief valve on 4-6th September. From 17th July the out-of-hours medical advice line is 111 – Shropdoc is part of this but no longer a separate service. Future Fit consultations continue; last week there was a good meeting at the Bishop Mascall Centre where people were able to meet NHS staff and ask questions. There will be a mid-way review to check that everyone is getting the opportunity to comment on the consultation. The new Senior Enforcement Officer is Julian Beeston and can be contacted with any concerns regarding planning. The previous item discussed on the Agenda regarding Planning Officer Vincent Maher is in hand. Cllr Shineton urged people generally to be careful during the current dry weather to prevent unnecessary ground fires. Unitary Cllr Madge Shineton informed the meeting that she is a member of Shropshire Rural Housing Trust and re-iterated that as soon as an application comes together SRHA will come and talk to the Council. Cllr Shineton is holding a joint surgery with Cllr Butler at the Market Hall, Cleobury on Saturday 4th August from 9 – 11am. Cllr Bytheway stated his concerns that planning officers can grant permission for derelict houses to be replaced and then can sell for half a million pounds which makes it difficult for local people to buy such houses. Cllr Shineton responded that Shropshire Council cannot stop people buying houses but they can listen to what we want through our Community Led Plan. There is a desperate shortage of affordable housing for local people and we need to have a local lettings policy to obtain this type of housing and also for key workers.

102/10 Parish Matters/Highways

- i) Council noted the on-going lack of work on the highways generally in our area. Earls Ditton Lane is now barely passable by car. The ditch along the Crumpsbrook Road near The White House has not been re-instated. Cllr Bytheway raised the issue again that there is little light under the tree canopy on the east side of Hopton Bridge. The Clerk will raise these points again with highways, Steve Davenport, Chris Edwards and Steve Brown, copying in Cllr Shineton who will help monitor the issues. There was general disbelief that the white gates near the cemetery in Cleobury will slow traffic down and the money would be better spent on pot hole repairs.
- ii) Council considered whether to support any commemoration of WWI including the Silent Soldier Silhouettes. It was felt that the fallen servicemen's names are on the war memorials and remembrance ceremonies already take place without the Parish Council's involvement.

102/11 Future Agenda Items

Cllr Buffery asked for the Shropshire Wide 20mph proposal to be discussed at the next meeting and that all councillors read the 13-page document which was sent out recently to help members prepare for a debate on this matter.

102/12 Date and Time of Next Meeting

The next Parish Council meeting will be held on Monday 13th August 2018 at 7pm at Doddington Village Hall. The meeting closed at 9pm.

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It was agreed at the Parish Council Meeting (Minute Ref 103/04) that these minutes are a true record of the meeting, subject to the following corrections:-

Signed..... **J Price**Chairman

Date..... **13/08/18**