

Hopton Wafers Parish Council

Minutes of Meeting of the Parish Council held on Monday 11th June 2018 at Doddington Village Hall commencing at 7pm.

Chairman: Cllr John Price

Clerk: Mrs D McBride.

Present: Cllr John Price, Cllr Derek Bytheway, Cllr Sue Turner, Cllr Roger Hayward, Cllr Peter Cuthbert, Cllr Barry Buffery, Cllr Harold Deane, Cllr Linda Clayton and Unitary Cllr Madge Shingleton.

101/01 To receive apologies and reasons for Absence from Members

Cllr John Thomson – personal commitment.

Cllr Peter Cuthbert – will have to leave at 8pm for another meeting.

Unitary Cllr Gwilym Butler – another meeting.

101/02 Declarations of Interest

There were no declarations of interest but Unitary Cllr Madge Shingleton informed the meeting that she is a member of Shropshire Rural Housing Trust in case any discussion took place concerning them.

101/03 Public Participation Session

There were 11 members of public present.

Questions were raised about the possible development at Doddington – the Clerk responded to say that no planning application has been made yet and we understand from the landowner at a previous meeting that up to 14 houses were being proposed (mix of affordable and market housing).

Mr Jones raised a concern over proposed water main works up New Road which he is also taking up with Fisher German. The concern is over the current poor condition of the track and the lack of information from Severn Trent regarding what work is taking place and how the track will be affected.

Mrs Gibb spoke about Doddington Church members wanting to make Doddington safer. It is dangerous to try and cross the road near the church and would the Parish Council be interested in supporting a reduced speed limit? Council would support a 30mph speed limit but due to a lack of support from highways and enforcement we will need to consider other options through signage, entrance hurdles to encourage reduced speed.

Comments about the website being out-of-date were made. Several parishioners felt it should be sorted immediately or shut down. Council responded to say that we are aware of this and trying to resolve the issue.

There is a lot of water coming off the common since dykes were cut into New Road and whose responsibility was this? Council advised contacting the Commoners Association but are aware of issues since Severn Trent carried out water mains work some years ago and the land was not put back to its original state.

Mr Barrett is still inputting data from the Community Led Plan questionnaires but needs some help as each one takes 30 minutes.

Miss Dunn informed Council of the latest proposals for a barn conversion at Little Woodhouse and asked Council for their views. Council support in principle so long as it remained as close to the original building as possible but would need to see a planning application before making formal comment.

101/11 Unitary Councillors' Reports

Unitary Cllr Madge Shingleton informed the meeting that Future Fit consultation is available to comment on and will be discussed at the LJC meeting on 26th June at Kinlet. There will also be a senior roads maintenance officer present. Cllr Shingleton said the Doddington housing proposal is at the pre-application stage. Shropshire Council is aware of a hidden need for affordable housing hence they brought out the new system Right Home Right Place to obtain more relevant up-to-date information. Cllr Shingleton is holding a surgery at the Market Hall, Cleobury on Saturday 4th August from 9 – 11am.

101/04 To confirm the Minutes of Parish Council Meeting held on Monday 14th May 2018

It was RESOLVED that the minutes of the Parish Council Meeting held on Monday 14th May 2018, be signed and ADOPTED as a true record.

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101/05 Matters Arising/Clerk and Councillors' Reports since the last meeting

i) Clerk's Report

Chased pot holes, verge cutting and tarmac tubs – Madge also chased tarmac tubs but it is unlikely that we will get any as Kier has the contract for road maintenance.

Asked Maria Howell for ages and locations of the 15 families who expressed interest in affordable housing in parish. We have also received information on Right Homes Right Places. Unitary Cllr Gwilym Butler had suggested forming a working group to try and meet with all parties.

Asked webmaster for access to website but no response to latest request. Council felt that the matter had gone on for too long and that the website should be shut down if we cannot access it.

Written to Philip Dunne regarding the House of Lords members' declaration of pecuniary interests Midland Quarry Products required the location of Cuckoo Quarry in relation to our correspondence that marker posts need replacing for safety reasons.

Cleobury Town Council has asked Shropshire Council to review all the disabled bays and requested that the Enforcement Officer visits Cleobury.

Community led Plan progress continues but Group needs some help inputting data from questionnaires.

SpeedWatch – proposal from Adnan Ali to share radar and volunteers with Clee Hill. Council agreed to this. County meeting for SpeedWatch Coordinators in Shrewsbury in July – Cllr Buffery will attend.

Chased Severn Trent Water for an update on Mains Drainage for Hopton Bank/Doddington.

Spoken to Henry Chance regarding Clee Hill Partnership who had not heard anything so the Clerk has written to Phil Holden for an update. LJC Meeting reminder – 26th June at Kinlet Village Hall.

- ii) Mr Barman has checked drains in Woodhouse Lane, cleared drains in Stockhall Lane, cleared overhanging hedges, trimmed verges and cleared litter.
- iii) Cllr Buffery reported on the Town & Parish Council Forum where the Local Plan Review was discussed and a brief talk on the Armed Forces Covenant. The Place Plans have been revised and updated. The CIL review should be completed within the next few months and a Briefing Note on Right Home Right Place was distributed (copy of full report with Minutes).
- iv) Cllr Cuthbert had left for another meeting.
- v) Cllr Clayton did not attend the Commoners Association but has spoken to Mr Chapman about the bus shelter and Cuckoo Quarry.

101/06 Financial Matters

- i) There were no conflicts of interest declared with PKF Littlejohn LLP.
- ii) Council considered and RESOLVED to approve the Internal Auditor's Report.
- iii) Council considered and RESOLVED to approve AGAR Section 1 - Annual Governance Statements 2017/18.
- iv) Council considered and RESOLVED to approve accounts and bank reconciliation for year ending 31st March 2018.
- v) Council considered and RESOLVED to approve AGAR Section 2 - Accounting Statements 2017/18.

101/07 Approve Payments

Council RESOLVED to approve the following payments:

- i) Clerk's Salary - £318.96 (Standing Order)
- ii) Lengthsman salary and equipment – £161.21 (Cheque)
- iii) Hopton Wafers Village Hall – room hire - £24.00 (Cheque)
- iv) Mrs M Wood – internal audit - £100.00

101/08 Planning Matters

(a) Planning Applications:

- i) Reference: 18/01447/FUL (validated: 05/04/2018)
Address: Land Adjacent The Dingle, Hopton Wafers (resubmission).
Proposal: Erection of 2no detached dwellings with garages and formation of vehicular access.
Applicant: Mr And Mrs Perry (Hillocks Farm, Hopton Wafers, DY14 0EB)
Outcome: Council RESOLVED to object to this planning application for the same reasons as given previously as there has only been a small layout change which in Council's opinion has not addressed the main issues with this site proposal.

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101/08 Planning Matters (cont'd)

(b) Planning Decisions - FOR INFORMATION ONLY:

i) Reference: 18/01447/FUL (validated: 05/04/2018)

Address: Land Adjacent The Dingle, Hopton Wafers.

Proposal: Erection of 2no detached dwellings with garages and formation of vehicular access

Applicant: Mr And Mrs Perry (Hillocks Farm, Hopton Wafers, DY14 0EB)

Decision: Permission refused.

(c) Council felt that due to ongoing concerns regarding the proposed Housing at Doddington a working group from the Council should request a meeting with the Housing Officer. Cllr Buffery, Cllr Hayward and the Clerk will compile a list of questions and then arrange a meeting.

101/09 Council Policies

Council RESOLVED to adopt the drafted Employment Policies and Procedures.

101/10 General Data Protection Regulations

With regard to compliance with new legislation the Clerk confirmed the audit is on-going with a lot of historic paperwork being destroyed. Additional policies and notices will be drafted in the coming months.

101/12 Future Fit Consultation

Cllr Turner spoke about the proposals affecting the Royal Shrewsbury and the Princess Royal Hospitals. There is a website where people can read all about what is proposed - www.nhs4all.co.uk – before completing the questionnaire.

101/13 Parish Matters/Highways

i) Council noted the lack of work on the highways generally in our area.

ii) Council considered the points raised earlier regarding safe crossing of the A4117 in Doddington for church events. It was agreed to arrange a site meeting with highways and look at additional signage to highlight church services and events.

iii) Council noted a letter had been sent to the Chairman regarding a number of issues in Hopton Bank.

101/14 Future Agenda Items

No additional matters were raised.

101/15 Date and Time of Next Meeting

The next Parish Council meeting will be held on Monday 9th July 2018 at 7pm at Hopton Wafers Village Hall.

The meeting closed at 9.pm.

It was agreed at the Parish Council Meeting (Minute Ref 102/04) that these minutes are a true record of the meeting, subject to the following corrections:-

J Price

Signed.....Chairman

9th July 2018

Date.....