

Hopton Wafers Parish Council

Clerk: Mrs D McBride

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The Willows
Cleobury Mortimer
Kidderminster
DY14 0HB

7th May 2018

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 14th May 2018 in Cleeton St Mary Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Yours Sincerely



Clerk to the Council

AGENDA

- 100/01 Election of Chairman and receive signed Declaration of Acceptance of Office.
- 100/02 Election of Vice-Chairman and receive signed Declaration of Acceptance of Office.
- 100/03 Apologies
To receive and accept apologies and reasons for absence from Members.
- 100/04 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
 - i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 100/05 Public Participation session.
- 100/06 Approval of Minutes
To confirm the Minutes of the Parish Council meeting held on Monday 12th March 2018.
- 100/07 Matters Arising – Clerk/ Lenghtsman and Councillor Reports
 - i) Clerk's Progress Report.
 - ii) Mr C Bargman – Lenghtsman Report
- 100/08 Annual Review of Council procedures and Committees
 - i) To review councillors' roles and make appointments to committees.
 - ii) To appoint councillor representatives to outside bodies.
 - iii) To set dates and venues for Parish Council meetings for the forthcoming year.
 - iv) To review Standing Orders, Financial Regulations and other Council policies.
 - v) To review Assets, Risk Assessments and Insurance requirements.

Hopton Wafers Parish Council

100/09 General Data Protection Regulations

To review compliance with new legislation

- i) Progress of legislation and requirements of Parish Council.
- ii) Review of data held and process to ensure protection.
- iii) Adopt data consent forms and privacy notices.

100/10 Payments

(a) To approve the following payments:

- i) Clerk's Salary - £318.96.
- ii) Lengthsman Salary
- iii) SALC – Affiliation Fee - £306.28
- iv) Came & Co – annual insurance - £384.83
- v) Doddington Village Hall – room hire - £54.00
- vi) Mrs D McBride – Clerk's admin expenses - £116.14

100/11 Planning Matters

(a) Planning Applications:

- i) Reference: 18/01447/FUL (validated: 05/04/2018)
Address: Land Adjacent The Dingle, Hopton Wafers.
Proposal: Erection of 2no detached dwellings with garages and formation of vehicular access
Applicant: Mr And Mrs Perry (Hillocks Farm, Hopton Wafers, DY14 0EB)
- ii) Reference: 18/01800/FUL (validated: 30/04/2018)
Address: Land East Of The Woodlands Farm, Cleeton St Mary, DY14 0QU
Proposal: Erection of agricultural worker's dwelling (revised scheme)
Applicant: Mr & Mrs Bowen (Tyglas, Hopton Bank, DY14 0QH)

(b) Planning Decisions - FOR INFORMATION ONLY:

- i) Reference: 18/00523/FUL (validated: 31/01/2018)
Address: Glasshouse Cottage, Hopton Bank, Hopton Wafers, DY14 0QH
Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for erection of a garage and workshop
Applicant: Mr S Evans
- ii) Reference: 17/05408/FUL (validated: 20/11/2017)
Address: Upper Down Farm Barn, Doddington, Cleobury Mortimer, DY14 0DL
Proposal: Erection of an outbuilding for indoor swimming pool and games room to serve a barn with existing planning permission (SS/1/04/15524/F)
Decision: Grant Permission
- iii) Reference: 18/01276/FUL (validated: 15/03/2018)
Address: Oaktree Cottage, Cleeton St Mary, DY14 0QP
Proposal: Erection of detached garage with office/study over
Applicant: Mr K Phillips
Decision: Grant Permission
- iv) Reference: 17/05546/FUL (validated: 27/11/2017)
Address: Land opposite Ditton Mill Caravan Park, Doddington. DY14 0DJ.
Proposal: Installation of outfall/dissipation structure adjacent to Hopton Brook.
Applicant: Severn Trent Water Ltd.
Decision: Grant Permission

(c) To receive updates on outstanding planning matters.

100/12 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

Hopton Wafers Parish Council

100/13 Consultations/Surveys

To comment on the following consultations/surveys:

- i) West Mercia Police & Crime Commissioner's town and parish council survey.
- ii) Post Office – proposed mobile service for Clee Hill.
- iii) Shropshire Council – Environmental Maintenance Grant consultation.

100/14 Parish Matters/Highways

- i) To receive any new Highways issues.
- ii) To consider request for double yellow lines outside Hopton school building.

100/15 Future Agenda Items.

100/16 To confirm the date and time of the next meeting:

Monday 11th June 2018, 7pm at Doddington Village Hall – to be confirmed.