

Hopton Wafers Parish Council

Clerk: Mrs D McBride

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The Willows
Cleobury Mortimer
Kidderminster
DY14 0HB

5th June 2018

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 11th June 2018 in Doddington Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Yours Sincerely



Clerk to the Council

AGENDA

- 101/01 Apologies
To receive and accept apologies and reasons for absence from Members.
- 101/02 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 101/03 Public Participation session.
- 101/04 Approval of Minutes
To confirm the Minutes of the Parish Council meeting held on Monday 14th May 2018.
- 101/05 Matters Arising – Clerk/ Lengthsman and Councillor Reports
- i) Clerk's Progress Report.
 - ii) Mr C Bargman – Lengthsman Report
 - iii) Cllr B Buffery – Town & Parish Council Forum report.
 - iv) Cllr Cuthbert – Cleobury Crime Reduction Group report.
 - v) Cllr Clayton – Commoners Association report.
- 101/06 Financial Matters
- i) To confirm no conflicts of interest with PKF Littlejohn LLP.
 - ii) To consider Internal Auditor's Report.
 - iii) To consider and approve AGAR Section 1 - Annual Governance Statements 2017/18.
 - iv) To consider and approve accounts and bank reconciliation for year ending 31st March 2018.
 - v) To consider and approve AGAR Section 2 - Accounting Statements 2017/18.

Hopton Wafers Parish Council

101/07 Payments

- (a) To approve the following payments:
 - i) Clerk's Salary - £318.96.
 - ii) Lengthsman Salary
 - iii) Hopton Wafers Village Hall – room hire - £24.00
 - iv) Mrs M Wood – internal audit - £100.00

101/08 Planning Matters

- (a) Planning Applications:
 - i) Reference: 18/02387/FUL (validated: 04/06/2018)
Address: Land Adjacent The Dingle, Hopton Wafers.
Proposal: Erection of 2no detached dwellings with garages and formation of vehicular access (re-submission)
Applicant: Mr And Mrs Perry (Hillocks Farm, Hopton Wafers, DY14 0EB)
- (b) Planning Decisions - FOR INFORMATION ONLY:
 - i) Reference: 18/01447/FUL (validated: 05/04/2018)
Address: Land Adjacent The Dingle, Hopton Wafers.
Proposal: Erection of 2no detached dwellings with garages and formation of vehicular access
Applicant: Mr And Mrs Perry (Hillocks Farm, Hopton Wafers, DY14 0EB)
Decision: Permission refused.

- (c) To receive updates on outstanding planning matters.

101/09 Council Policies

To adopt new Employment Policies and Procedures

101/10 General Data Protection Regulations

To review compliance with new legislation (Cllr Buffery/Clerk)

101/11 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

101/12 Future Fit Consultation (Cllr Turner)

Discussion on proposals affecting the Royal Shrewsbury and the Princess Royal Hospital.

101/13 Parish Matters/Highways

- i) To receive any new Highways issues.
- ii) To discuss safe crossing of A4117 for Doddington church events.
- iii) To note letter regarding issues at Hopton Bank.

101/14 Future Agenda Items.

101/15 To confirm the date and time of the next meeting:

Monday 9th July 2018, 7pm at Hopton Wafers Village Hall.