

# Hopton Wafers Parish Council

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Clerk: Mrs D McBride  
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The Willows  
Cleobury Mortimer  
Kidderminster  
DY14 0HB

2<sup>nd</sup> October 2018

**To: All Parish Members  
The Public  
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 8<sup>th</sup> October 2018 in Doddington Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Yours Sincerely



Clerk to the Council

## AGENDA

- 105/01 Apologies  
To receive and accept apologies and reasons for absence from Members.
- 105/02 Declarations of Interest  
***Disclosable Pecuniary Interests*** – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
  - ii) To declare any non-pecuniary Interests.
- 105/03 Public Participation session.
- 105/04 Approval of Minutes  
To confirm the Minutes of the Parish Council meeting held on Monday 10<sup>th</sup> September 2018.
- 105/05 Matters Arising – Clerk/ Lengthsman and Councillor Reports
- i) Clerk's Progress Report.
  - ii) Mr C Bargman – Lengthsman Report
  - iii) Cllr B Buffery & Cllr H Deane – Planning Training Report.
- 105/06 Financial Matters
- i) To consider and approve quarterly budget review and bank reconciliation.
  - ii) To receive an update on the external audit.
- 105/07 Payments
- (a) To approve the following payments:
- i) Clerk's Salary - £318.96.
  - ii) Lengthsman Salary
  - iii) B Buffery – Travel expenses - £32.40
  - iv) Clerk admin expenses - £113.70

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(b) To consider S.137 grant applications:

- i) Cleobury Mortimer Men's Shed – for project support - £250.00

105/08 Planning Matters

(a) To consider Local Connections request for Ms K Stokes and Mr N Broome.

(b) To receive updates on outstanding planning matters.

105/09 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

105/10 Road safety and speed management – Cllr Buffery

To receive update on speed limit requirements and discuss '20's Plenty'.

105/11 Parish Matters/Highways

To receive any new Highways issues.

105/12 Future Agenda Items.

105/13 To confirm the date and time of the next meeting:

Monday 12<sup>th</sup> November 2018, 7pm at Hopton Wafers Village Hall.