

Hopton Wafers Parish Council

Clerk: Mrs D McBride
Telephone: 01299 272 717
email: hoptonwaferspc@aol.com

The Willows
Cleobury Mortimer
Kidderminster
DY14 0HB

4th December 2018

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 10th December 2018 in Doddington Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Yours Sincerely



Clerk to the Council

THERE WILL BE DEFIBRILLATOR TRAINING AT 6.30PM. ALL WELCOME TO ATTEND.

AGENDA

- 107/01 Apologies
To receive and accept apologies and reasons for absence from Members.
- 107/02 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 107/03 Public Participation session.
- 107/04 Approval of Minutes
To confirm the Minutes of the Parish Council meeting held on Monday 12th November 2018.
- 107/05 Matters Arising – Clerk/ Lengthsman and Councillor Reports
- i) Clerk's Progress Report.
 - ii) Mr C Bargman – Lengthsman Report
 - iii) Cllr B Buffery – Town & Parish Council Forum Report.
- 107/06 Financial Matters
- i) To consider PKF Littlejohn's external audit report for year ending 31st March 2018.

Hopton Wafers Parish Council

107/07 Payments

(a) To approve the following payments:

- i) Clerk's Salary - £349.29
- ii) Lengthsman Salary
- iii) PKF Littlejohn LLP – external audit fee - £240.00
- iv) B Buffery - travel expenses to Forum - £36.30
- v) Hopton Wafers Village Hall – room hire - £36.00

(b) To consider the following S.137 grant application:

- i) Hopton Wafers Village Hall – redecoration costs - £500.00

107/08 Planning Matters

(a) To receive updates on outstanding planning matters.

107/09 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

107/10 Parish Matters/Highways

To receive any new Highways issues.

107/11 Future Agenda Items.

107/12 To confirm the date and time of the next meeting:

Monday 14th January 2019, 7pm at Hopton Wafers Village Hall.