

Hopton Wafers Parish Council

Clerk: Mrs D McBride

Telephone: 01299 272 717
email: clerk@hoptonwafersparishcouncil.org.uk

The Willows
Cleobury Mortimer
Kidderminster
DY14 0HB

4th June 2019

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 10th June 2019 in Doddington Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Yours Sincerely



Clerk to the Council

AGENDA

- 113/01 Apologies
To receive and accept apologies and reasons for absence from Members.
- 113/02 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 113/03 Public Participation session.
- 113/04 Approval of Minutes
To confirm the Minutes of the Parish Council meeting held on Monday 13th May 2019.
- 113/05 Matters Arising – Clerk/ Lengthsman and Councillor Reports
- i) Clerk's Progress Report.
 - ii) Cllr Buffery – Community Speed Watch Report
- 113/06 Financial Matters
- i) To approve and sign updated Bank Mandate.
- 113/07 Payments
- (a) To approve the following payments:
- i) Mrs D McBride - Clerk's Salary (June) - £340.89
 - ii) Mr C Bargman – Lengthsman Salary (May-June) - £30.00
 - iii) HMRC – PAYE (June) - £8.40
 - iv) Andrew Deptford – replacement defibrillator battery and pads - £114.00
 - v) Mrs M Wood – internal audit fee - £100.00

Hopton Wafers Parish Council

(b) To consider the following S.137 Grant Applications:

- i) Hopton Wafers PCC – churchyard maintenance - £500.00
- ii) Doddington PCC – churchyard maintenance - £500.00, also consideration towards tree maintenance in 2018.
- iii) Hopton Bank Methodist Church – churchyard maintenance - £180.00

113/08 Planning Matters

(a) To consider new planning applications:

- i) Reference: 19/01742/FUL (validated: 15/05/2019)
Address: 12 Crumps Brook, Hopton Wafers, Shropshire
Proposal: Erection of one dwelling
Applicant: Mr L Howells (6 Crumpsbrook, Hopton Wafers, DY14 0EP)

(b) To receive updates on outstanding planning matters

113/09 Consultation

To consider response to West Mercia Police & Crime Commissioner's Annual Survey.

113/10 Community Led Parish Plan

To discuss options for project completion.

113/11 Place Plan Review

To review the draft Cleobury Mortimer and surrounding area Place Plan

113/12 Data Protection

- i) To adopt the drafted Data Retention and Management of Information Policy
- ii) To approve GDPR Privacy Policy and Notices.

113/13 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

113/14 Parish Matters/Highways

To receive any new Highways issues.

113/15 Future Agenda Items.

113/16 To confirm the date and time of the next meeting:

Monday 15th July 2019, 7pm at Hopton Wafers Village Hall.