

Hopton Wafers Parish Council

Clerk: Mrs D McBride

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The Willows
Cleobury Mortimer
Kidderminster
DY14 0HB

27th June 2019

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 15th July 2019 in Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Yours Sincerely



Clerk to the Council

AGENDA

- 114/01 Apologies
To receive and accept apologies and reasons for absence from Members.
- 114/02 Declarations of Interest
Disclosable Pecuniary Interests – Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 114/03 Co-option of new councillor.
- 114/04 Public Participation session.
- 114/05 Approval of Minutes
To confirm the Minutes of the Parish Council meeting held on Monday 10th June 2019.
- 114/06 Matters Arising – Clerk/ Lengthsman and Councillor Reports
- i) Clerk's Progress Report.
 - ii) Cllr Buffery – Community Speed Watch Report
- 114/07 Payments
- (a) To approve the following payments:
- i) Mrs D McBride - Clerk's Salary (July) - £340.69
 - ii) HMRC – PAYE – (July) -£8.60
 - iii) Hopton Wafers Village Hall – room hire - £48.00
 - iv) Doddington Village Hall – room hire - £48.00

Hopton Wafers Parish Council

114/08 Planning Matters

(a) To consider new planning applications:

- i) Reference: 19/01742/FUL (validated: 15/05/2019) (amended address)
Address: Crumps Brook, Hopton Wafers, Shropshire
Proposal: Erection of one dwelling
Applicant: Mr L Howells (6 Crumpsbrook, Hopton Wafers, DY14 0EP)
- ii) Reference: 19/02260/FUL (validated: 12/06/2019)
Address: 3 Bartons Field, Hopton Wafers, Shropshire, DY14 0NA
Proposal: Extension to garage (previously approved under application 17/00766/FUL) to form garden store with loft over
Applicant: Mr K Parkes

(b) Planning Decisions – For information only

- i) Reference: 19/01832/FUL (validated: 03/05/2019)
Address: Turf House, Catherton, Kidderminster, Shropshire, DY14 0JH
Proposal: Erection of extensions and alterations to dwelling; erection of detached 'studio' building in place of existing stables, to provide carer accommodation and physiotherapy room
Decision: Grant Permission

(c) To receive updates on outstanding planning matters

114/09 Data Protection

To adopt the following GDPR Policies, Notices and Forms:

- i) Personal Data Management Policy and Audit Log
- ii) Security Incident Response Policy
- iii) Personal Information Consent Form
- iv) Subject Access Request Policy
- v) Privacy Notice for Staff, Councillors and Role Holders.

114/10 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

114/11 Parish Matters/Highways

To receive any new Highways issues.

114/12 Future Agenda Items.

114/13 To confirm the date and time of the next meeting:

Monday 12th August 2019, 7pm at Doddington Village Hall.