

Hopton Wafers Parish Council

Minutes of Meeting of the Parish Council held on Monday 18th November 2019 at Hopton Wafers Village Hall commencing at 7pm.

Chairman: Cllr Barry Buffery

Clerk: Mrs D McBride.

Present: Cllr Barry Buffery, Cllr Sue Turner, Cllr Harold Deane, Cllr Peter Cuthbert, Cllr Derek Bytheway and Cllr Tim Evans.

- 118/01 To receive and accept apologies and reasons for Absence from Members
There were no apologies from Parish Council members. Unitary Cllr Madge Shingleton was unwell.
- 118/02 Declarations of Interest
Cllr Buffery declared an interest in Item 118/06 Payments – Travel Expenses.
- 118/03 Public Participation Session
There were five members of public present. The Chairman stated that matters raised should be relevant to the Agenda. If there are any other issues please put them in writing to the Clerk. No matters were raised.
- 118/04 To confirm the Minutes of Parish Council Meeting held on Monday 14th October 2019
The Minutes of the Parish Council Meeting held on Monday 14th October 2019 were taken as read and signed.
- 118/05 Matters Arising/Clerk and Councillors' Reports since the last meeting
- i) Clerk's Report
- Casual Vacancy - We have received the formal notification from Elections that we can co-opt. The vacancy has been advertised with a closing date of 30th November. Council Vacancy Procedures and questions have been prepared. One person interested to date.
- Highways - Potholes opposite Crown Cottages reported and Shropshire Council confirmed they have been logged for refilling. Shropshire Council recently carried out some minor pointing work, vegetation clearance and installed some mortar tabs (crack monitors) around Hopton Court bridge to allow these to be monitored during the next general inspection which is due in 2020.
- Community Speed Watch in Hopton Wafers - Mark Booth has confirmed we can go ahead. We now need volunteers to apply to be registered and trained. Also, to confirm with Chris Bargman to put hardstanding at top of escape lane verge.
- Post Box at Doddington - The Royal Mail representative has not contacted the Chairman as requested. The Clerk will chase this up.
- Development at Doddington - Report had been issued from meeting with Shropshire Rural Housing Association and developers on Wednesday 23rd October. No questions were raised from members.
- Community Led Plan questionnaire - All data from the questionnaires has been collated. Proposed next step to meet with Steering Group to progress final report.
- SALC - Web Accessibility Regulations training - The Clerk attended and reported that we need to make a few changes to the website to ensure it is accessible to those with hearing or visual impairments, but also check that the website is clearly opening on all devices, not just computers. SALC's president was very grateful to everyone for their help in selling raffle tickets for the Severn Hospice Prize draw. Cllr Buffery confirmed that over £1,000 was raised following the AGM.
- Youth Partnership - A letter has been received from their Chair, Cllr Madge Shingleton. Council to consider whether to invite them to apply for grant funding.
- Place Plan - The Clerk has been in contact with Vicky Turner with an update on our Place Plan projects. The Place Plan is due to be published on Shropshire Council's website very soon.
- Payphones – our views have been noted by Shropshire Council and apologies given for the payphones being out of action. They contacted BT about the actual service needing to be restored. BT raised 2 x faults against these payphones and they should be back up and working by now. Whilst the payphones are still in situ BT will continue to maintain until lines have been ceased to the payphones. People are encouraged to use the payphones now they are operational.
- Future Events - Cllr Buffery is attending a Forum on 'Operational Improvements towards Zero Carbon' on 20th November, 2pm at Council Chamber, Shirehall.
- Bus Shelter - Planning confirmation for the new bus shelter at Doddington to be chased up.

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118/05 Matters Arising/Clerk and Councillors' Reports since the last meeting (cont'd)

- ii) Highways Maintenance report
- iii) SALC AGM Report - Cllr Buffery gave a brief report as Unitary Cllr Madge Shingleton will provide a full report. The President Katrina Baker and Vice-President Madge Shingleton were re-elected, Long-Service and other Awards were made, Shropshire Council were re-appointed as auditors and fees for next year were agreed. Following the AGM was the 70th Anniversary Dinner Dance with the Lord Lieutenant of Shropshire Mrs Anna Turner as guest speaker.
- iv) Rural Strategy Workshop Report – Cllr Buffery attended this event on 13th November. Mark Barrow and Gwilym Butler made introductions and outlined the format of the workshop. Those present were split into teams with a facilitator to discuss topics such as health care, transport, rural services and housing. The findings will be reported in the new year.

118/06 Financial Matters

- (a) Council deferred adoption of Financial Regulations until next month.
- (b) Council RESOLVED to approve the following payments:
 - i) Mrs D McBride - Clerk's Salary (November) - £341.09 (Cheque)
 - ii) Mr C Bargman – Lengthsman work – September/October - £85.00 (Cheque)
 - iii) HMRC – PAYE – (November) - £8.20 (Cheque)
 - iv) SALC – Clerk's training fee - £70.00 (Cheque)
 - v) B Buffery – Travel expenses - £33.30 (Cheque)

118/07 Planning Matters

(a) New Planning Applications. The Chairman explained that the Parish Council will try and make site visits for all new planning applications but had been unable to contact some Agents to arrange a visit due to a lack of information on the application form. The Clerk will raise this matter with Planning.

- i) Reference: 19/04638/FUL (validated: 18/10/2019)
Address: Hopton View, Hopton Bank, Hopton Wafers, DY14 0HE
Proposal: Erection of two storey garage/storage building to include external staircase; change of use of land to domestic land (revised scheme)
Applicant: Mr & Mrs K. Yardley
Outcome: (Unable to contact Agent for a site visit.) Council had No Objection to the proposals.
- ii) Reference: 19/04569/FUL (validated: 22/10/2019)
Address: Pot House Farm, Hopton Bank, Hopton Wafers, DY14 0HN
Proposal: Erection of agricultural barn to house livestock and store animal feed
Applicant: Mr D Seckerson
Outcome: (Unable to contact Agent for a site visit) Council had NO OBJECTION to the proposals.
- iii) Reference: 19/04730/FUL (validated: 24/10/2019)
Address: Woodlands Farm, Cleeton Lane, Cleeton St Mary, DY14 0QU
Proposal: Renovation and conversion of outbuilding to form one residential unit as ancillary accommodation
Applicant: Mr And Mrs K Bowen
Outcome: Cllr Buffery and Cllr Turner attended a site meeting to view the proposals to convert and extend an existing outbuilding for elderly parents' accommodation. Council had NO OBJECTION to the proposals.

(b) Planning Decisions – FOR INFORMATION ONLY:

- i) Reference: 19/03178/FUL (validated: 23/08/2019)
Address: Hopton View, Hopton Bank, Hopton Wafers, Shropshire, DY14 0HE
Proposal: Change of use of land to domestic curtilage and the erection of two storey part open fronted 3-bay garage block to include external staircase with attached storage outbuilding.
Decision: Refuse.

(c) To receive new updates on outstanding planning matters:

- i) 19/01329/FUL – two dwellings south of Doddington – still proposed for Planning Committee review.
- ii) 19/02260/FUL – garage extension at No.3 Barton's Field – Highways/WSP have raised No Objection to the proposals.

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118/08 Unitary Councillors' Reports

There were no Unitary Councillors present.

118/09 Parish Matters/Highways

- i) The drains down Hopton Bank are not taking the water. The Clerk will ask again for all drains and gullies to be cleaned out urgently.
- ii) Cllr Buffery has obtained estimates for white entrance gates for the villages ranging from £400 upwards. Vehicle activated signs start from £585 for a basic sign. After some discussion it was agreed to not go for the white entrance gates but to look into types, sizes, wording, prices and locations for vehicle activated signs. We will need three quotes and ensure they are more appropriately placed than previously. Cllr Evans and Cllr Turner will look into this further.

118/10 Future Agenda Items

No additional items were requested.

118/11 Date and Time of Next Meeting

The next Parish Council meeting will be held on **Monday 9th December 2019**, 7pm at Doddington Village Hall.

The Chairman thanked Council and the public for their participation and closed the meeting at 7.46pm.

It was agreed at the Parish Council Meeting (Minute Ref 119/04) that these minutes are a true record of the meeting, subject to the following corrections:-

Signed.....**B Buffery**.....Chairman Date.....**09/12/19**.....