

Hopton Wafers Parish Council

Clerk: Mrs D McBride

Telephone: 01299 272 717

email: clerk@hoptonwafersparishcouncil.org.uk

The Willows
Cleobury Mortimer
Kidderminster
DY14 0HB

7th January 2020

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 13th January 2020 in Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Yours Sincerely



Clerk to the Council

AGENDA

- 120/01 Apologies
To receive and accept apologies and reasons for absence from Members.
- 120/02 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 120/03 Public Participation session.
- 120/04 Approval of Minutes
To confirm the Minutes of the Parish Council meeting held on Monday 9th December 2019.
- 120/05 Matters Arising – Clerk/Lengthsman and Councillor Reports
- i) Clerk's Progress Report.
- 120/06 Financial Matters
- (a) To consider and approve quarterly budget review and bank reconciliation.
 - (b) To consider and approve budget and precept requirements for 2020/21.
 - (c) To update bank mandate and amend signatories.
 - (d) To approve Environmental Maintenance Grant application for £1,000.
 - (e) To consider applying to the Local Policing and Community Ambassador's Fund for Vehicle Activated Signs.
 - (f) To approve the following payments:
 - i) Mrs D McBride - Clerk's Salary (January) - £340.89
 - ii) HMRC – PAYE – (January) - £8.40
 - iii) Information Commissioner – Data Protection Fee - £40.00
 - iv) Mrs D McBride – Clerk's Admin Expenses - £223.67
 - v) SALC – Law and Procedures Training - £70.00
 - vi) Mrs S E Dodd – Parish Plan data entry - £232.75

Hopton Wafers Parish Council

120/07 Planning Matters

(a) Planning Decisions – FOR INFORMATION ONLY:

- i) Reference: 19/04971/FUL (validated: 12/11/2019)
Address: Little Down, Crumps Brook, Hopton Wafers, DY14 0ET
Proposal: Extension and conversion of Barn/Fodder store to Holiday Let
Decision: Withdrawn
- ii) Reference: 19/04730/FUL (validated: 24/10/2019)
Address: Woodlands Farm, Cleeton Lane, Cleeton St Mary, DY14 0QU
Proposal: Conversion and extension of outbuilding to form annexe to previously approved agricultural worker's dwelling
Decision: Grant Permission
- iii) Reference: 19/04569/FUL (validated: 22/10/2019)
Address: Pot House Farm, Hopton Bank, Hopton Wafers, Shropshire, DY14 0HN
Proposal: Erection of agricultural barn to house livestock and store animal feed
Decision: Grant Permission
- iv) Reference: 19/04638/FUL (validated: 18/10/2019)
Address: Hopton View, Hopton Bank, Hopton Wafers, Shropshire, DY14 0HE
Proposal: Erection of two storey garage/storage building to include external staircase; change of use of land to domestic land (revised scheme)
Decision: Grant Permission

(b) To receive updates on outstanding planning matters

120/08 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

120/09 Parish Matters/Highways

To receive any new Parish matters.

120/10 Future Agenda Items.

120/11 To confirm the date and time of the next meeting:

Monday 10th February 2020, 7pm at Doddington Village Hall.