

Hopton Wafers Parish Council

Minutes of Meeting of the Parish Council held on Monday 13th January 2020 at Hopton Wafers Village Hall commencing at 7pm.

Chairman: Cllr Barry Buffery

Clerk: Mrs D McBride.

Present: Cllr Barry Buffery, Cllr Sue Turner, Cllr John Price, Cllr Peter Cuthbert and Cllr Derek Bytheway.

120/01 To receive and accept apologies and reasons for Absence from Members

Cllr H Deane – work commitment.

Cllr T Evans – prior commitment.

Cllr L Clayton – unwell.

120/02 Declarations of Interest

There were no declarations of interest.

120/03 Public Participation Session

There were four members of public present. No matters were raised.

120/04 To confirm the Minutes of Parish Council Meeting held on Monday 9th December 2019

The Minutes of the Parish Council Meeting held on Monday 9th December 2019 were taken as read and signed.

120/05 Matters Arising/Clerk and Councillors' Reports since the last meeting

i) Clerk's Report

Casual Vacancy

There is one application. Council will interview the applicant prior to the February meeting.

Parish Plan

Clerk to arrange working group meeting to go through the data results for the Parish Plan Review.

Payphones

Shropshire Council has objected formally to BT regarding the removal of the two remaining payphones in the parish.

Highways

Chased up gulley cleaning and jet washing along A4117 and asked for replacement cats' eyes.

Clerk will also request the white lines are repainted. Shropshire Council will not provide more grit bins for bottom of Ginny's Lane and Sheanker. They will have to be purchased if still required.

Chased up pothole repairs along A4117. Also, the Hopton Bank to Crumpsbrook Road.

Bus Shelter

Planning Officer does not require us to apply for full planning permission. Contacted MQP to inform them that we are in a position to go ahead and ask them to confirm authorisation in writing. We need to update the Commoners Association and then confirm with the builder. The 292 bus service contract has been taken over by Diamond from R&B.

Place Plan

This is now live on Shropshire Council's website. If anyone has any issues with it to raise please let the Clerk know in the first instance. Clerk is chasing Shropshire Council for a response regarding CIL Local for Hopton Wafers Village Hall and the Vehicle Activated signs.

Community Speed Watch

We now have five volunteers for Hopton Wafers. Clerk to arrange training and hard-standing for volunteers to carry out the assessments.

SALC

Next SALC area committee meeting at the Methodist Chapel, Craven Arms is being held on 30th January – Cllr Buffery is attending.

120/06 Financial Matters

(a) Council considered and RESOLVED to approve the quarterly budget review and bank reconciliation.

(b) Council discussed the draft Budget and precept requirements for 2020/21 and RESOLVED to approve the budget as presented and request a precept of £8,400. Due to the increased number of houses in the parish this will mean an average Band D property will see an annual increase of 96p.

(c) Council approved the proposals to update the bank mandate and amend signatories.

(d) Council approved the proposed Environmental Maintenance Grant application for £1,020.

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120/06 Financial Matters (cont'd)

- (e) Council discussed and approved applying to the Local Policing and Community Ambassador's Fund for £8,000 for the Vehicle Activated Signs and request support from our Unitary Councillors.
- (f) Council RESOLVED to approve the following payments:
 - i) Mrs D McBride - Clerk's Salary (January) - £340.89 (Cheque)
 - ii) HMRC – PAYE – (January) - £8.40 (Cheque)
 - iii) Information Commissioner – Data Protection Fee - £40.00 (Cheque)
 - iv) Mrs D McBride – Clerk's Admin Expenses - £223.67 (Cheque)
 - v) SALC – Law and Procedures Training - £70.00 (Cheque)
 - vi) Mrs S E Dodd – Parish Plan data entry - £232.75 (Cheque)
 - vii) Mr C Bargman – Lengthsman payment - £175.00 (Cheque)
 - viii) Mr C Bargman – Website set-up and domain - £260.00 (Cheque)

120/07 Planning Matters

- (a) Planning Decisions – FOR INFORMATION ONLY:
 - i) Reference: 19/04971/FUL (validated: 12/11/2019)
Address: Little Down, Crumps Brook, Hopton Wafers, DY14 0ET
Proposal: Extension and conversion of Barn/Fodder store to Holiday Let
Decision: Withdrawn
 - ii) Reference: 19/04730/FUL (validated: 24/10/2019)
Address: Woodlands Farm, Cleeton Lane, Cleeton St Mary, DY14 0QU
Proposal: Conversion and extension of outbuilding to form annexe to previously approved agricultural worker's dwelling
Decision: Grant Permission
 - iii) Reference: 19/04569/FUL (validated: 22/10/2019)
Address: Pot House Farm, Hopton Bank, Hopton Wafers, Shropshire, DY14 0HN
Proposal: Erection of agricultural barn to house livestock and store animal feed
Decision: Grant Permission
 - iv) Reference: 19/04638/FUL (validated: 18/10/2019)
Address: Hopton View, Hopton Bank, Hopton Wafers, Shropshire, DY14 0HE
Proposal: Erection of two storey garage/storage building to include external staircase; change of use of land to domestic land (revised scheme)
Decision: Grant Permission
- (b) To receive new updates on outstanding planning matters:
 - i) 19/01329/FUL - 2 new dwellings at Doddington – amended block plan had been submitted but further highway information is required before this application goes before the Planning Committee.

120/08 Unitary Councillors' Reports

Cllr M Shineton was unable to attend as she was attending council meetings at Shirehall and then Kinlet.

120/09 Parish Matters/Highways

- i) Potholes opposite Crown Cottages, Hopton Bank garage and in Stockhall Lane will be reported.
- ii) Graffiti on the Fingerpost sign opposite the T-junction near Sproseley to be cleaned off.
- iii) Replacement pads for the defibrillator at Doddington Heights to be ordered.

120/10 Future Agenda Items

Consider proposals for Annual Parish Meeting.

120/11 Date and Time of Next Meeting

The next Parish Council meeting will be held on **Monday 10th February 2020**, 7pm at Doddington Village Hall. The Chairman thanked everyone for attending and closed the meeting at 7.47pm.

It was agreed at the Parish Council Meeting (Minute Ref 121/05) that these minutes are a true record of the meeting, subject to the following corrections:-

B Buffery

10/02/20

Signed.....Chairman Date.....