

Hopton Wafers Parish Council					
Approved Budget		2020-21			
INCOME					
Item	2018-19 final	2019-20 to-date	2019-20 estimate at 31.12.19	2019-20 budget set 14.01.19	2020-21 budget set 13.01.20
Precept	7400	7700	7700	7700	8400
Bank Interest	0	0	0	0	0
Environmental Maintenance Grant	460	0	1000	460	500
CIL - Neighbourhood Fund	1277	10327	10327	3500	5000
Other Grants & Donations	0	0	0	0	0
VAT refund	0	240	200	50	50
Sales (& Other)	0	0	0	0	0
TOTAL	9137	18267	19227	11710	13950
EXPENDITURE					
Item	2018-19 final	2019-20 to-date	2019-20 estimate	2019-20 budget	2020-21 budget
Clerk's salary	4040	4191	4280	4200	4500
Administration	463	612	615	500	650
Councillors' Expenses	134	134	180	200	200
Insurance	385	381	381	400	400
Room hire	149	144	170	200	200
Audit fees	300	100	100	150	100
SALC and other subscriptions	440	549	600	625	625
Advertising	0	0	50	50	50
Election expenses	100	0	0	100	100
Parish Plan	18	233	500	500	100
Precept funded parish projects	40	870	3000	3000	500
CIL/NF funded projects	0	0	0	0	10000
Environmental Maintenance/Lengthsman	225	255	1200	800	1250
Environmental Maintenance equipment	71	295	250	200	500
Grants and Donations	2130	1680	2100	2100	1500
VAT (recoverable)	40	195	200	50	50
TOTAL	8534	9639	13626	13075	20725
Excess of Income over Expenditure	603	8628	5601	-1365	-6775
Opening balance	6325	6928	6928	4980	12529
Excess for year	603	8628	5601	-1365	-6775
Closing balance	6928	15556	12529	3615	5754

Notes

* non-discretionary items

Ear-marked reserves :-					
Neighbourhood Fund		11604	8600		3600
Environmental Maintenance	3000	2450	2000	2000	500
Election Expenses		100	100		200
Parish Plan		500	100		0
Net Closing Balance = General Reserve	3928	2738	1729	1615	1454

Notes:

- (i) 9.1% increase to aid bank balance/improve general reserve.
(ii) Environmental Maintenance (unspent amounts c/f).
(iii) CIL - Neighbourhood Fund money for parish projects (unspent amounts c/f).
(iv) Clerk's salary - subject to annual review.
(v) Clerk's office, admin expenses, web site.
(vi) Members' travel/admin expenses
(vii) Room Hire covers all Parish Council, Parish Plan and parish meetings.
(viii) Internal auditor. No External auditor fee if exempt.
(ix) SALC subs, affiliation and training fees.
(x) Recommend allow £2/elector when budgeting (unspent amounts c/f)
(xi) Parish Plan expenditure (unspent amounts c/f)
(xii) Precept funded parish projects ie Speed Management, Defibrillator spares
(xiii) Grants and Donations - considered upon request from community groups.
(xiv) Totals subject to rounding
(xv) Recommend General Reserve = six month precept.

Prepared by D McBride 06.01.20

Signed.....D A McBride Clerk

Approved at meeting on 13.01.20

Signed.....E BafferyChairman