

# Hopton Wafers Parish Council

Minutes of Meeting of the Parish Council held on Monday 11<sup>th</sup> January 2021 using the Zoom on-line facility commencing at 7pm.

Present: Chairman Cllr Barry Buffery, Cllr Peter Cuthbert, Cllr Mark Humpage, Cllr Sue Turner, Cllr Linda Clayton and Clerk Mrs D McBride.

The Chairman welcomed everyone to the meeting and asked everyone to please mute their audio and raise their hand if they wished to speak during the meeting. The Chairman will then invite them to unmute their audio to speak.

- 131/01 To receive and accept apologies and reasons for Absence from Members  
Cllr Derek Bytheway sent apologies for being unable to join the on-line meeting due to internet issues.
- 131/02 Declarations of Interest  
Cllr Turner declared an interest in Agenda item 131/08 Planning Reference: 20/04929/FUL.
- 131/03 Public Participation Session  
There were no members of public present.
- 131/04 To confirm the Minutes of Parish Council Meeting held on Monday 14<sup>th</sup> December 2020  
The Minutes of the Parish Council Meeting held on Monday 14<sup>th</sup> December 2020 were taken as read and will be signed as soon as practicable.
- 131/05 Matters Arising – Clerk/Lengthsman and Councillors’ Reports
- i) Clerk/Lengthsman Report
- Mains Drainage at Hopton Bank**  
Severn Trent have confirmed that the drainage scheme will be going ahead. The job is being contracted out for a final design and their land agent Fisher German will be in touch with all relevant parties in due course. The work is currently expected to start in Spring 2022 and may take six months but this will be confirmed nearer the time.
- Highways**  
The Clerk has requested an independent Highways survey of the A4117 junction at Rectory Cottage following a lack of concern through recent planning applications. The Clerk has also requested information regarding the Internal Infrastructure Group’s decision to undertake Feasibility Studies for proposed improvements on the A4117 including the Earls Ditton junction at Doddington, drainage, speeding and signage. Cllr Butler commented that there will be a time delay due to staff sickness and the high number of projects involved but once the surveys are done the Parish Council will be notified.
- Bus Shelter at Doddington**  
The Clerk met the architect on site on 6<sup>th</sup> January. He recommended full drawings to cover any official requirements ie legal agreements, Planning, AONB etc. The proposed cost of £200 for full drawings was agreed.
- Defibrillator in Hopton Wafers**  
The defibrillator was used on 22<sup>nd</sup> December. Spares were ordered immediately and fitted next day.
- Post Box at Doddington**  
The Clerk has chased Royal Mail for an update on proposals to move the Post Box from No.15 Doddington to the main road near No.18 Doddington or preferably near Doddington Heights Park Homes. Cllr Buffery asked if our Unitary Councillors or parliamentary representatives could assist with this as we requested this move over 12 months ago. Cllr Butler advised writing to the General Manager of the Sorting Office at Wolverhampton and send the letter recorded delivery.
- Community Speed Watch**  
This is currently on hold due to Coronavirus restrictions. Mr Bargman has marked out the site in Hopton Wafers and will ask Mr Harman to help with the paving.
- ii) Parish Plan Update  
Cllr Humpage reported on the draft Plan review. There was a Zoom meeting before Christmas and each person has had input into the various sections. The Clerk and Cllr Humpage have had two Zoom meetings to knock the draft Plan into shape and there is another Group meeting tomorrow to review the latest version. We need more Spring/Summer photos but we are making good progress.
- 131/06 Financial Matters
- i) Council considered and RESOLVED to approve the quarterly budget review and bank reconciliation.

Initials...**BB**.....

# Hopton Wafers Parish Council

## 131/07 Payments

(a) Council RESOLVED to approve the following payments:

- i) Mrs D McBride - Clerk's Salary (January) - £336.60 (Cheque)
- ii) HMRC – PAYE – (January) - £37.80 (Cheque)
- iii) Andrew Deptford – Defibrillator spares - £114.00 (Cheque)
- iv) Information Commissioner – Data Protection fee - £40.00 (Cheque)
- v) Mrs D McBride – Clerk's Admin Expenses - £90.10 (Cheque)

The cheques will be signed as soon as practicable.

## 131/08 Planning Matters

(a) New Planning Applications

At 7.16pm Cllr Turner left the meeting for the following item.

- i) Reference: 20/04929//FUL (validated: 21/12/2020)  
Address: 1 Crown Barn, Hopton Wafers, Shropshire, DY14 0HA  
Proposal: Erection of 3.3m high boundary fence.  
Applicant: Mr & Mrs N Turner.  
Outcome: Council RESOLVED to support the proposals.

At 7.19pm Cllr Turner re-joined the meeting.

- ii) Reference: 20/05221/FUL (validated: 16/12/2020)  
Address: Cherry Tree Cottage, Doddington, DY14 0QE  
Proposal: Erection of single storey rear extension  
Applicant: Mr Nigel Gill  
Outcome: Council RESOLVED to support the proposals.

(b) Planning Decisions (for information only):

- i) Reference: 20/03453/FUL (validated: 11/09/2020)  
Address: Land Adjacent To The Woodhouse, Hopton Wafers, DY14 0EE  
Proposal: Erection of American Barn stabling for 12 horses, together with ancillary facilities and machinery storage. Outdoor riding arena 60m x 20m; Indoor riding arena 63m x 21.5m (internal riding area 60m x 20m) Horse walker including internal lunge pen  
Decision: Grant Permission

(c) To receive updates on outstanding planning matters.

- i) Appeal Reference: 20/02873/REF for a dwelling at Crumpsbrook – final papers have been submitted to the Planning Inspectorate.

## 131/09 Unitary Councillors' Reports

Unitary Cllr Gwilym Butler gave an update since his last report. Covid cases were up 177% in Shropshire last week and several households locally have the virus. Shropshire cases are lower than those in the West Midlands and England but still really high at 451/100,000. The Local Plan Review has been accepted by Shropshire Council and put out for review. The process may be delayed though due to Covid restrictions. Shropshire Council propose increasing Council Tax by 2% and Adult Social Care by 2%. The local elections may be delayed until July. Unitary Cllr Madge Shingleton's written report was circulated by email prior to the meeting and will be attached to these Minutes. There were no questions.

## 131/10 Parish Matters/Highways

Cllr Humpage reported that a common theme from the Parish Plan review is to improve communication and asked if Council would support him being an Administrator on the Parish Council's Facebook account. Council was happy to support this and utilise social media more with links to Agendas, Minutes and the Parish Council's website as well as links to Shropshire Council's website for planning applications and how to report highway issues.

## 131/11 Future Agenda Items

There were no further items raised.

## 131/12 Date and Time of Next Meeting

The next Parish Council meeting will be held on **Monday 8<sup>th</sup> February 2021**, 7pm using the Zoom on-line facility. The Chairman thanked everyone for attending and closed the meeting at 7.33pm.

**It was agreed at the Parish Council Meeting (Minute Ref 132/04) that these minutes are a true record of the meeting, subject to the following corrections:-**

*B Buffery*

*8<sup>th</sup> February 2021*

Signed.....Chairman

Date.....