

Hopton Wafers Parish Council							Notes
Approved Budget		2021-22					
INCOME							
<u>Item</u>	<u>2018-19</u> <u>final</u>	<u>2019-20</u> <u>final</u>	<u>2020-21</u> <u>budget</u> <small>set 13.01.20</small>	<u>2020-21</u> <u>to date</u>	<u>2020-21</u> <u>estimate</u> <small>30.09.20</small>	<u>2021-22</u> <u>budget</u> <small>set 14.12.20</small>	
Precept	7400	7700	8400	8400	8400	8700	(i)
Bank Interest	0	0	0	0	0	0	
Environmental Maintenance Grant	460	0	500	0	500	500	(ii)
CIL - Neighbourhood Fund	1277	10327	5000	7289	8000	5000	(iii)
Other Grants & Donations	0	0	0	0	0	0	
VAT refund	0	240	50	0	0	50	
Sales (& Other)	0	0	0	0	0	0	
TOTAL	9137	18267	13950	15689	16900	14250	
EXPENDITURE							
<u>Item</u>	<u>2018-19</u> <u>final</u>	<u>2019-20</u> <u>final</u>	<u>2020-21</u> <u>budget</u>	<u>2020-21</u> <u>to date</u>	<u>2020-21</u> <u>estimate</u>	<u>2021-22</u> <u>budget</u>	
Clerk's salary	4040	4191	4500	2995	4500	4600	*(iv)
Administration	463	612	650	295	650	650	*(v)
Councillors' Expenses	134	134	200	0	200	200	(vi)
Insurance	385	381	400	391	400	400	*
Room hire & Zoom fees	149	144	200	222	200	200	*(vii)
Audit fees	300	100	100	100	100	100	*(viii)
SALC and other subscriptions	440	549	625	75	625	625	(ix)
Advertising	0	0	50	0	50	50	
Election expenses	100	0	100	0	0	100	*(x)
Parish Plan	18	233	100	0	100	500	(xi)
Precept funded parish projects	40	870	500	0	500	500	(xii)
CIL/NF funded projects	0	0	10000	300	10000	10000	(iii)
Environmental Maintenance/Lengthsman	225	555	1250	78	1250	1000	(ii)
Environmental Maintenance equipment	71	415	500	0	500	250	(ii)
Grants and Donations	2130	1680	1500	615	1500	1500	(xiii)
VAT (recoverable)	40	195	50	0	50	50	
TOTAL	8534	10059	20725	5071	20625	20725	
Excess of Income over Expenditure	603	8208	-6775	10618	-3725	-6475	
Opening balance	6325	6928	12529	15135	15135	11410	
Excess for year	603	8208	-6775	10618	-3725	-6475	
Closing balance	6928	15136	5754	25753	11410	4935	(xiv)
* non-discretionary items							
Ear-marked reserves :-							
Neighbourhood Fund		11604	3600	18893	8893	3893	(iii)
Environmental Maintenance	3000	2450	500	1920	0	0	(ii)
Election Expenses		100	200	100	100	0	(x)
Parish Plan		500	0	267	167	0	(i)
Net Closing Balance = General Reserve	3928	2738	1454	8269	2250	1042	(xv)

Notes:

- (i) 3.6% increase to aid bank balance/improve general reserve. The draft taxbase figure has fallen to 290.42 which means Band D cost £29.96 (increase of £1.65/annum).
- (ii) Environmental Maintenance Grant (unspent amounts c/f).
- (iii) CIL - Neighbourhood Fund money for parish projects (unspent amounts c/f).
- (iv) Clerk's salary - subject to annual review.
- (v) Clerk's office, admin expenses, web site.
- (vi) Members' travel/admin expenses
- (vii) Room Hire & Zoom fees covers all Parish Council, Parish Plan and parish meetings.
- (viii) Internal auditor. No External auditor fee if exempt.
- (ix) SALC subs, affiliation and training fees.
- (x) Recommend allow £2/elector for election or £100 for uncontested election expenses.
- (xi) Parish Plan expenditure (unspent amounts c/f)
- (xii) Precept funded parish projects ie Speed Management, Defibrillator spares
- (xiii) Grants and Donations - considered upon request from community groups.
- (xiv) Totals subject to rounding
- (xv) Recommend General Reserve = six month precept.

Prepared by D McBride 09.12.20 Signed.....*D A McBride*.....Clerk

Approved at Council meeting on 14.12.20 Signed.....*B Buffery*.....Chairman