

# Hopton Wafers Parish Council

---

Clerk: Mrs D McBride

Telephone: 01299 272 717

email: clerk@hoptonwafersparishcouncil.org.uk

The Willows  
Cleobury Mortimer  
Kidderminster  
DY14 0HB

4<sup>th</sup> May 2021

**To: All Parish Members  
The Public  
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 10<sup>th</sup> May 2021 in Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Please note we are restricted to a maximum number of 30 people in the Hall and social distancing measures will apply.

Yours Sincerely

*D McBride*

Clerk to the Council

## AGENDA

135/01 Election of Chairman and receive signed Declaration of Acceptance of Office.

135/02 Election of Vice-Chairman and receive signed Declaration of Acceptance of Office.

135/03 Apologies

To receive and accept apologies and reasons for absence from Members.

135/04 Declarations of Interest

**Disclosable Pecuniary Interests** – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

i) To declare any Disclosable Pecuniary Interests.

ii) To declare any non-pecuniary Interests.

135/05 Public Participation session.

135/06 Approval of Minutes

To confirm the Minutes of the Parish Council meeting held on Monday 12<sup>th</sup> April 2021.

135/07 Matters Arising – Clerk/Lengthsman and Councillor Reports

i) Clerk's Progress Report.

ii) Cllr Buffery – Council Update.

# Hopton Wafers Parish Council

---

## 135/08 Annual Review of Council procedures and Committees

- i) To review councillors' roles, appointments to committees and representatives to outside bodies.
- ii) To set dates and venues for Parish Council meetings for the forthcoming year.
- iii) To review Assets, Risk Assessments and Insurance requirements.

## 135/09 Payments

To approve the following payments:

- i) Mrs D McBride - Clerk's Wages (May) - £336.60
- ii) HMRC – PAYE – (May) - £37.80
- iii) Mrs D McBride – re-imburement for Litter Picking Equipment and BT Phone Box transfer fee - £253.53
- iv) Came & Co – Annual Insurance premium - £400.95.

## 135/10 Planning Matters

(a) New Planning Applications:

- i) Reference: 21/01069/FUL (validated: 17/03/2021)  
Address: Glasshouse Cottage, Hopton Bank, Hopton Wafers, DY14 0QH  
Proposal: Erection of detached self-contained residential annexe, ancillary to main house  
Applicant: Mr M Burbridge (Glass House Cottage, Hopton Bank, DY14 0QH)
- ii) Reference: 21/01431/FUL (validated: 07/04/2021)  
Address: Tylers Hill, Doddington, Hopton Wafers, Kidderminster, DY14 0NR  
Proposal: Erection of single storey rear extension  
Applicant: Mr C Chittick (Tylers Hill, Doddington, Hopton Wafers, DY14 0NR)
- iii) Reference: 21/01615/FUL (validated: 19/04/2021)  
Address: Former Beauty Salon, The Birches, Cleeton St Mary, DY14 0QT  
Proposal: Change of use of former beauty salon to a one bed residential unit  
Applicant: Ms Martine Lee (The Birches, Cleeton St Mary, DY14 0QT)

(b) Planning Decisions – FOR INFORMATION ONLY:

- i) Reference: 19/01329/FUL (validated: 16/04/2019)  
Address: Proposed Residential Development Land To The South Of Doddington.  
Proposal: Erection of 2no. detached dwellings  
Decision: Grant Permission
- ii) Reference: 21/00730/FUL (validated: 12/02/2021)  
Address: Jenton, Cleeton St Mary, Kidderminster, Shropshire, DY14 0QP  
Proposal: Erection of family room and porch  
Decision: Grant Permission

## 135/11 Parish Matters/Highways

- i) To receive any new Parish matters.
- ii) To receive any new Highways matters.

## 135/12 Future Agenda Items.

135/13 To confirm the date and time of the next Parish Council meeting:  
Monday 14<sup>th</sup> June 2021, 7pm at Hopton Wafers Village Hall.

Please note the Annual Parish Meeting is being held on Monday 17th May 2021, 7pm at Hopton Wafers Village Hall.