

Hopton Wafers Parish Council

Clerk: Mrs D McBride

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The Willows
Cleobury Mortimer
Kidderminster
DY14 0HB

8th June 2021

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 14th June 2021 in Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Please note we are restricted to a maximum number of 30 people in the Hall, face masks must be worn and social distancing rules will apply.

Yours Sincerely

D McBride

Clerk to the Council

AGENDA

- 137/01 Apologies
To receive and accept apologies and reasons for absence from Members.
- 137/02 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 137/03 Public Participation session.
- 137/04 Approval of Minutes
To confirm the Minutes of the Parish Council meetings held on Monday 11th May and Wednesday 2nd June 2021.
- 137/05 Matters Arising – Clerk/Lengthsman and Councillor Reports
- i) Clerk's Progress Report.
 - ii) Lengthsman's Report.
- 137/06 Annual Review of Council procedures and Committees
- i) To review councillors' roles, appointments to committees and representatives to outside bodies.

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137/07 Financial Matters

- i) To note receipt of Precept - £8,700.00
- ii) To confirm no conflicts of interest with PKF Littlejohn LLP.
- iii) To consider Internal Auditor's Reports.
- iv) To consider and approve AGAR Section 1 - Annual Governance Statements 2020/21.
- v) To consider and approve accounts and bank reconciliation for year ending 31st March 2021.
- vi) To consider and approve AGAR Section 2 - Accounting Statements 2020/21.
- vii) To resolve to certify the Parish Council exempt from a limited assurance review and complete the Certificate of Exemption.

137/08 Payments

To approve the following payments:

- i) Mrs D McBride - Clerk's Wages (June) - £336.40
- ii) Mr C Bargman – Lengthsman's Wages (March-May) - £120.00
- iii) HMRC – PAYE – (June) - £38.00
- iv) Mrs M Wood – Internal Audit fee - £100.00

137/09 Planning Matters

(a) New Planning Applications:

- i) Reference: 21/02256/VAR (validated: 04/05/2021)
Address: Proposed Dwellings East Of, Doddington, Shropshire
Proposal: Variation of Conditions No.2 (approved plans) and No.3 (temporary caravan) attached to planning permission 18/05739/FUL dated 14/08/2019
Applicant: Jonjo Power (C/o Agent)
- ii) Reference: 21/02438/VAR (validated: 12/05/2021)
Address: Land Adjacent The Dingle, Hopton Wafers, Shropshire
Proposal: Variation of Condition No.2 (approved plans) attached to planning permission 18/03718/FUL dated 05/09/19
Applicant: Mr and Mrs Hipkiss (178 Delph Road, Brierley Hill, DY5 2TZ)

(b) Planning Decisions – FOR INFORMATION ONLY:

- i) Reference: 21/01177/FUL (validated: 08/03/2021)
Address: Cherry Tree Cottage, Doddington, Shropshire, DY14 0QE
Proposal: Erection of single storey log cabin for ancillary use to main dwelling
Decision: Grant Permission
- ii) Reference: 21/01364/FUL (validated: 16/03/2021)
Address: Site Of 24 Crumps Brook, Hopton Wafers, Shropshire
Proposal: Erection of a general-purpose steel portal framed agricultural building
Decision: Grant Permission
- iii) Reference: 21/01069/FUL (validated: 17/03/2021)
Address: Glasshouse Cottage, Hopton Bank, Hopton Wafers, DY14 0QH
Proposal: Erection of detached self-contained residential annexe, ancillary to main house
Decision: Grant Permission
- iv) Reference: 21/01174/FUL (validated: 22/03/2021)
Address: Pot House Farm, Hopton Bank, Hopton Wafers, Kidderminster, Shropshire, DY14 0HN
Proposal: Erection of a workshop with combined tack / feed room and wash room
Decision: Grant Permission

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- v) Reference: 21/01431/FUL (validated: 07/04/2021)
Address: Tylers Hill, Doddington, Hopton Wafers, Shropshire, DY14 0NR
Proposal: Erection of single storey rear extension and retrospective application for single storey extension joining the dwelling to garage, erection of carport and erection of single storey walkway to rear of garage.
Decision: Grant Permission

- vi) Appeal Reference: 21/02903/REF
Address: Proposed Glamping Site to the north of Hopton Wafers, Shropshire.
Description of development: Change of use of land including existing access route and pathways to provide a six pitch seasonal use glamping site; existing hardstanding to provide parking; retention of temporary toilet/washing facilities and septic tank; provision of a reed bed.
Appellant's name: Mr Christopher Woodward
Decision: Appeal Dismissed.

137/10 Unitary Councillors' Reports
To receive Unitary Councillors' Reports.

137/11 Parish Matters/Highways
i) To receive any new Parish matters.
ii) To receive any new Highways matters.

137/12 Future Agenda Items.

137/13 To confirm the date and time of the next meeting:
Monday 12th July 2021, 7pm at Hopton Wafers Village Hall.