

# Hopton Wafers Parish Council

Minutes of Parish Council Meeting held on Monday 14<sup>th</sup> June 2021 at Hopton Wafers Village Hall commencing at 7pm.

Present: Cllr Sue Turner, Cllr Derek Bytheway, Cllr Harold Deane, Cllr Linda Clayton, Cllr Maria Cook, Cllr Tim Evans and the Clerk Mrs D McBride.

Due to the absence of the Chair and Vice-Chair, Council resolved that Cllr Sue Turner take the Chair for the meeting.

137/01 To receive and accept apologies and reasons for Absence from Members

Cllr Barry Buffery – unwell.  
Cllr Mark Humpage – holiday.  
Unitary Cllr Gwilym Butler – another meeting.

137/02 Declarations of Interest

There were no declarations of interest.

137/03 Public Participation Session

There were two members of public present. No matters were raised at this point.

137/04 To confirm the Minutes of Parish Council Meetings held on Monday 10<sup>th</sup> May and Wednesday 2<sup>nd</sup> June 2021

The Minutes of the Parish Council Meetings held on Monday 10<sup>th</sup> May and Wednesday 2<sup>nd</sup> June 2021 were taken as read.

137/05 Matters Arising – Clerk/Lengthsman and Councillors' Reports

i) Clerk's Report

**Elections**

Following the recent elections and co-options the outstanding councillor profiles for the website must be sent to the Clerk as soon as possible. Mr Bargman will undertake a training session and review of the website with Cllr Humpage and the Clerk.

**Village Halls**

As Doddington Village Hall is not yet open the Clerk has booked Hopton Wafers Village Hall for the July, August and September monthly Council meetings.

**Defibrillators**

The Clerk has ordered a new set of defibrillator spares for Hopton Bank Garage as they will be going out of date on 31<sup>st</sup> July 2021.

**Letter of thanks**

A letter of thanks has been received from Peter Cuthbert for his retirement card.

**Hillhouses Cattle Grid**

The replacement cattle grid is due to be installed from 12th July but the notification states it may take up to 4 weeks though. Council felt this time period was excessive and unacceptable.

- ii) Lengthsman's Report – Mr Bargman had checked and cleared drains in Woodhouse Lane, Stockhall Lane and in Hopton Wafers and Doddington villages; cleared litter on Catherton Common and in Doddington; cleared and laid slabs for community speed watch in Hopton Wafers with Mr Harman; cleared round bus stops and paths in Doddington and cleared weeds in Hopton Wafers.
- iii) Cllr Bytheway asked if there had been any information from the Charities Commission regarding Doddington Village Hall following the last meeting. The Clerk confirmed that the Parish Council was not involved with this but that a resident was making those enquiries.

137/06 Annual Review of Council procedures and Committees

Council agreed the councillors' roles, appointments to committees and representatives to outside bodies:

**Councillor Duties/Parish Roles**

Emergency Officer – Cllr Maria Cook.

Parish Plan Review reps – Cllr Linda Clayton, Cllr Sue Turner and Cllr Mark Humpage.

Highway Maintenance Reps – Cllr Harold Deane (Co-ordinator) and Cllr Tim Evans.

Staffing Group – Cllr Tim Evans, Cllr Linda Clayton and Cllr Mark Humpage.

Disciplinary and Grievance Group – Cllr Harold Deane, Cllr Derek Bytheway and Cllr Mark Humpage.

Appeals – Chairman, Cllr Barry Buffery in first instance.

Website management: Cllr Mark Humpage, Clerk Mrs Dorothy McBride and Mr Chris Bargman.

Facebook management: Cllr Mark Humpage and Cllr Linda Clayton.

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## Appointments to outside Committees

SALC Reps – Cllr Barry Buffery (reserve Cllr Linda Clayton).

LJC/Place Plan Reps – Cllr Sue Turner and Cllr Barry Buffery.

Clee Hill Commoners Association Rep – Cllr Linda Clayton (reserve Cllr Maria Cook).

Cleobury Patient's Voice Rep – Cllr Linda Clayton.

## 137/07 Financial Matters

- i) Council noted receipt of Precept - £8,700.00.
- ii) Council confirmed that there were no conflicts of interest with PKF Littlejohn LLP.
- iii) Council considered and resolved to approve the Internal Auditor's Reports.
- iv) Council considered and resolved to approve AGAR Section 1 - Annual Governance Statements 2020/21.
- v) Council considered and resolved to approve the audited accounts and bank reconciliation for year ending 31<sup>st</sup> March 2021.
- vi) Council considered and resolved to approve AGAR Section 2 - Accounting Statements 2020/21.
- vii) Council resolved to certify the Parish Council exempt from a limited assurance review and completed the Certificate of Exemption.

## 137/08 Payments

Council RESOLVED to approve the following payments:

- i) Mrs D McBride - Clerk's Wages (June) - £336.60 (Cheque)
- ii) Mr C Bargman – Lengthsman's Wages (March-May) - £120.00 (Cheque)
- iii) HMRC – PAYE – (June) - £38.00 (Cheque)
- iv) Mrs M Wood – Internal Audit fee - £100.00 (Cheque).

## 137/09 Planning Matters

(a) New Planning Applications:

- i) Reference: 21/02256/VAR (validated: 04/05/2021)  
Address: Proposed Dwellings East Of, Doddington, Shropshire  
Proposal: Variation of Conditions No.2 (approved plans) and No.3 (temporary caravan) attached to planning permission 18/05739/FUL dated 14/08/2019  
Applicant: Jonjo Power (C/o Agent).  
Outcome: Council RESOLVED to object to the proposals. Re: Condition No.2 - the properties being proposed are already too large and excessive in terms of our Community Led Parish Plan and SAMDev. No further expansion should be allowed on this site. Re: Condition No.3 - this caravan should have been removed last summer under the previous planning permission yet it is being lived in. The Parish Council is concerned that the caravan will not be removed as has often happened with previous planning applications in the parish. We feel a portacabin would be more acceptable as a site office and the caravan should be removed immediately.
- ii) Reference: 21/02438/VAR (validated: 12/05/2021)  
Address: Land Adjacent The Dingle, Hopton Wafers, Shropshire  
Proposal: Variation of Condition No.2 (approved plans) attached to planning permission 18/03718/FUL dated 05/09/19  
Applicant: Mr and Mrs Hipkiss (178 Delph Road, Brierley Hill, DY5 2TZ)  
Outcome: Council RESOLVED to support these minor amendments.

(b) Planning Decisions – FOR INFORMATION ONLY:

- i) Reference: 21/01177/FUL (validated: 08/03/2021)  
Address: Cherry Tree Cottage, Doddington, Shropshire, DY14 0QE  
Proposal: Erection of single storey log cabin for ancillary use to main dwelling  
Decision: Grant Permission
- ii) Reference: 21/01364/FUL (validated: 16/03/2021)  
Address: Site Of 24 Crumps Brook, Hopton Wafers, Shropshire  
Proposal: Erection of a general-purpose steel portal framed agricultural building  
Decision: Grant Permission

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Planning Decisions – FOR INFORMATION ONLY (cont'd):

- iii) Reference: 21/01069/FUL (validated: 17/03/2021)  
Address: Glasshouse Cottage, Hopton Bank, Hopton Wafers, DY14 0QH  
Proposal: Erection of detached self-contained residential annexe, ancillary to main house  
Decision: Grant Permission.
  
- iv) Reference: 21/01174/FUL (validated: 22/03/2021)  
Address: Pot House Farm, Hopton Bank, Hopton Wafers, Shropshire, DY14 0HN  
Proposal: Erection of a workshop with combined tack / feed room and wash room  
Decision: Grant Permission
  
- v) Reference: 21/01431/FUL (validated: 07/04/2021)  
Address: Tylers Hill, Doddington, Hopton Wafers, Shropshire, DY14 0NR  
Proposal: Erection of single storey rear extension and retrospective application for single storey extension joining the dwelling to garage, erection of carport and erection of single storey walkway to rear of garage.  
Decision: Grant Permission
  
- vi) Appeal Reference: 21/02903/REF  
Address: Proposed Glamping Site to the north of Hopton Wafers, Shropshire.  
Description of development: Change of use of land including existing access route and pathways to provide a six pitch seasonal use glamping site; existing hardstanding to provide parking; retention of temporary toilet/washing facilities and septic tank; provision of a reed bed.  
Appellant's name: Mr Christopher Woodward  
Decision: Appeal Dismissed.

## 137/10 Unitary Councillors' Reports

Unitary Cllr Simon Harris's recent report had been circulated prior to the meeting. Cllr Harris stated that he is a member of Cleobury Patients Voice and that the Practice Manager wants to re-start their meetings. Cleobury Country, of which Cllr Harris is a director, is offering defibrillator training courses. Cllr Harris made it clear he wants to represent the community at Shirehall along with Cllr Gwilym Butler with a focus on the issues with Highways. The poor communication is not acceptable and Cllr Harris has been in touch with Steve Smith about the problems the parishes are facing. Parish Councils should know and understand Shropshire Council's and Kier's systems and procedures and clear information should be given. The Clerk will send Cllr Harris a list of the on-going issues which have been reported but there has been no response or action taken. Other areas of concern in Shropshire includes a 20% increase in the number of children in care. This is expensive and more foster carers are needed. Cllr Deane raised an on-going issue with public transport being under-utilized at times and asked why mini-buses were not used instead of 52-seater coaches. This would be more cost effective. Cllr Bytheway commented on the last meeting when the planning application for 16 houses at Doddington was discussed. Cllr Bytheway said he walked out because he does not have access to the online planning portal and did not know what comments people had made. The public were invited to speak but little was said despite numerous requests. Cllr Bytheway asked if either Unitary Councillor are involved with planning. Cllr Harris said they are not but Robert Tindall is a nearby councillor who is on the Planning Committee. Representations can be made to any of the Committee members. Anyone planning to speak at Committee meetings would be advised to be well-prepared with statements being relevant in planning terms.

## 137/11 Parish Matters/Highways

- i) Cllr Bytheway asked if the Parish Council would be interested in holding its meetings in the church but Council felt this was not appropriate and voted against this proposal.

## 137/12 Future Agenda Items

Promotion of the Community Led Parish Plan and make a schedule to follow up on the Actions.  
The Bank Mandate will be reviewed at the next meeting.

## 137/13 Date and Time of Next Meeting

The next Parish Council meeting will be held on Monday 12<sup>th</sup> July 2021, 7pm at Hopton Wafers Village Hall.

The Chair thanked everyone for attending and closed the meeting at 8.15pm.

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# Hopton Wafers Parish Council

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It was agreed at the Parish Council Meeting (Minute Ref 138/04) that these minutes are a true record of the meeting, subject to the following corrections:-

**B Buffery**

Signed.....Chairman

**12<sup>th</sup> July 2021**

Date.....