

# Hopton Wafers Parish Council

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Clerk: Mrs D McBride

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The Willows  
Cleobury Mortimer  
Kidderminster  
DY14 0HB

4<sup>th</sup> January 2021

**To: All Parish Members  
The Public  
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 10<sup>th</sup> January 2022 in Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Please note that face masks must be worn in the Village Hall. Everyone is kindly requested to continue sanitizing hands and be mindful of social distancing.

Yours Sincerely

*D McBride*

Clerk to the Council

## AGENDA

- 144/01 Apologies  
To receive and accept apologies and reasons for absence from Members.
- 144/02 Declarations of Interest  
**Disclosable Pecuniary Interests** – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
  - ii) To declare any non-pecuniary Interests.
- 144/03 Public Participation session.
- 144/04 Approval of Minutes  
To confirm the Minutes of the Parish Council meeting held on Monday 13<sup>th</sup> December 2021.
- 144/05 Matters Arising
- 144/06 Clerk/Lengthsman and Councillor Reports
- i) Clerk's Report.
  - ii) SALC AGM Report – Cllr B Buffery.
- 144/07 Financial Matters
- i) To consider draft budget and precept proposals for 2022-23.
  - ii) To consider and approve quarterly budget review and bank reconciliation.

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144/08 Payments

To approve the following payments:

- i) Mrs D McBride - Clerk's Wages (January) - £312.00
- ii) HMRC – PAYE – (January) - £62.40
- iii) Mrs D McBride – Clerk's Quarterly Admin Expenses - £111.79
- iv) ICO – Data Protection Fee - £40.00
- v) SALC – Charitable Trusts and Code of Conduct training - £70.00
- vi) A P Supplies – Highway Maintenance - £222.00

144/09 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

144/10 Parish Plan

To review progress of the Action Points in the Parish Plan.

144/11 Parish Matters/Highways

- i) To receive any new Parish matters.
- ii) To receive any new Highways matters.

144/12 Future Agenda Items.

144/13 To confirm the date and time of the next meeting:

Monday 14<sup>th</sup> February 2022, 7pm at Hopton Wafers Village Hall.