

# Hopton Wafers Parish Council

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Clerk: Mrs D McBride

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The Willows  
Cleobury Mortimer  
Kidderminster  
DY14 0HB

3<sup>rd</sup> May 2022

**To: All Parish Members  
The Public  
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 9<sup>th</sup> May 2022 in Doddington Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours Sincerely

*D McBride*

Clerk to the Council

## AGENDA

- 148/01 Election of Chairman and receive signed Declaration of Acceptance of Office.
- 148/02 Election of Vice-Chairman and receive signed Declaration of Acceptance of Office.
- 148/03 Apologies  
To receive and accept apologies and reasons for absence from Members.
- 148/04 Declarations of Interest  
***Disclosable Pecuniary Interests*** – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
  - i) To declare any Disclosable Pecuniary Interests.
  - ii) To declare any non-pecuniary Interests.
- 148/05 Public Participation session.
- 148/06 Approval of Minutes  
To confirm the Minutes of the Parish Council meeting held on Monday 11<sup>th</sup> April 2022.
- 148/07 Matters Arising – Clerk/Lengthsman and Councillor Reports
  - i) Clerk's Progress Report.
- 148/08 Annual Review of Council procedures and Committees
  - i) To review councillors' roles, appointments to committees and representatives to outside bodies.
  - ii) To set dates and venues for Parish Council meetings for the forthcoming year.
  - iii) To review Standing Orders, Financial Regulations and other Council policies.
  - iv) To review Assets, Risk Assessments and Insurance requirements.

# Hopton Wafers Parish Council

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## 148/09 Payments

To approve the following payments:

- i) Mrs D McBride - Clerk's Wages (April/May) - £624.00
- ii) HMRC – PAYE – (April/May) - £124.80
- iii) Mrs D McBride – Quarterly admin expenses - £152.83
- iv) SALC – Affiliation Fees - £388.42.
- v) Hopton Wafers Village Hall – Room Hire - £60.00

## 148/10 Planning Matters

(a) New Planning Applications:

- i) Reference: 22/01159/FUL (validated: 07/04/2022)  
Address: The Glass House, Hopton Bank, Shropshire, DY14 0QH  
Proposal: Erection of a two-storey rear extension  
Applicant: Ms M Phipps
- ii) Reference: 22/01743/FUL (validated: 11/04/2022)  
Address: Keepers Cottage, Hopton Wafers, Kidderminster, Shropshire, DY14 0JL  
Proposal: Erection of two storey side extension  
Applicant: Mr R Voce (1984 CRD Woodward Settlement, Keepers Cottage, Hopton Wafers, DY14 0JL)

(b) Planning Decisions – FOR INFORMATION ONLY:

- i) Reference: 20/04929/FUL (validated: 21/12/2020)  
Address: 1 Crown Barn, Hopton Wafers, Cleobury Mortimer, DY14 0HA  
Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the retrospective erection of 3.3m high boundary fence  
Decision: Grant Permission
- ii) Reference: 21/01665/FUL (validated: 21/04/2021)  
Address: Proposed Residential Development Land NE Of the Village Hall, Doddington, Hopton Wafers, Shropshire  
Proposal: Hybrid Application for: -Full application for 3No. open market dwellings and 8No. affordable dwellings together with two new road junctions and access roads; including new access to Village Hall following closure of its existing access and installation of drainage. Outline application (all matters reserved) for the erection of 5No self-build dwellings  
Decision: Refuse

(c) Planning Appeal:

- i) Appeal Reference: 22/03004/REF (Application Reference: 21/05298/FUL).  
Address: Proposed Residential Development Land adjacent Ashcroft, Hopton Wafers, Shropshire.  
Description of Development: Erection of 2no.self-build open market dwellings with detached garages.  
Appellant's name: Mrs Jennifer R Perry.

## 148/11 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

## 148/12 Parish Matters/Highways

- i) To receive any new Parish matters.
- ii) To receive any new Highways matters.

## 148/13 Future Agenda Items.

## 148/14 To confirm the date and time of the next meeting:

Monday 13<sup>th</sup> June 2022, 7pm at Hopton Wafers Village Hall.