

# Hopton Wafers Parish Council

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Clerk: Mrs D McBride

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The Willows  
Cleobury Mortimer  
Kidderminster  
DY14 0HB

7<sup>th</sup> June 2022

**To: All Parish Members  
The Public  
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 13<sup>th</sup> June 2022 in Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours Sincerely

*D McBride*

Clerk to the Council

## AGENDA

- 149/01 Apologies  
To receive and accept apologies and reasons for absence from Members.
- 149/02 Declarations of Interest  
**Disclosable Pecuniary Interests** – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
  - ii) To declare any non-pecuniary Interests.
- 149/03 Public Participation session.
- 149/04 Approval of Minutes  
To confirm the Minutes of the Parish Council meeting held on Monday 9<sup>th</sup> May 2022.
- 149/05 Matters Arising
- 149/06 Clerk/Lengthsman and Councillor Reports
- i) Clerk's Report.
- 149/07 Financial Matters
- i) To note receipt of Precept - £9,000.00
  - ii) To confirm no conflicts of interest with PKF Littlejohn LLP.
  - iii) To consider Internal Auditor's Reports.
  - iv) To consider and approve AGAR Section 1 - Annual Governance Statements 2021/22.
  - v) To consider and approve accounts and bank reconciliation for year ending 31<sup>st</sup> March 2022.
  - vi) To consider and approve AGAR Section 2 - Accounting Statements 2021/22.

# Hopton Wafers Parish Council

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## 149/08 Payments

- (a) To approve the following payments:
- i) Mrs D McBride - Clerk's Wages (June) - £312.00
  - ii) HMRC – PAYE – (June) - £62.40
  - iii) Turners Gates Ltd – Crumpsbrook bus shelter - £3,156.00
  - iv) Mrs M Wood – internal audit fee - £100.00
  - v) Arthur J Gallagher - annual insurance premium - £471.47

## 149/09 Planning Matters

- (a) New Planning Applications:
- i) Reference: 22/02190/VAR (validated: 09/05/2022)  
Address: Plot 1 Brookfield, Land Adjacent The Dingle, Hopton Wafers, Shropshire  
Proposal: Variation of Condition 2 (approved plans) of 18/03718/FUL Erection of 2no detached dwellings 1no with garage and formation of vehicular access with visibility splay (Re-submission)  
Applicant: Mr And Mrs Hipkiss (178 Delph Road, Brierley Hill, DY5 2TZ)
- (b) Planning Decisions – FOR INFORMATION ONLY:
- i) Reference: 22/00881/FUL (validated: 07/03/2022)  
Address: Catherton Farm House, Catherton, Shropshire, DY14 0LJ  
Proposal: Conversion and erection of extension to pool barn to create one residential dwelling (resubmission)  
Decision: Grant Permission
  - ii) Reference: 22/00882/LBC (validated: 07/03/2022)  
Address: Catherton Farm House, Catherton, Shropshire, DY14 0LJ  
Proposal: Conversion and erection of extension to pool barn to create one residential dwelling affecting a Grade II Listed Building (resubmission)  
Decision: Grant Permission
  - iii) Reference: 22/01743/FUL (validated: 11/04/2022)  
Address: Keepers Cottage, Hopton Wafers, Kidderminster, Shropshire, DY14 0JL  
Proposal: Erection of two storey side extension  
Decision: Withdrawn
  - iv) Reference: 22/00247/FUL (validated: 31/01/2022)  
Address: Christmas Cottage, Hopton Wafers, Shropshire, DY14 0NA  
Proposal: Erection of a single storey rear extension with balcony and porch to front elevation; works to existing driveway  
Decision: Grant Permission

## 149/10 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

## 149/11 Parish Matters/Highways

- i) To receive any new Parish matters.
- ii) To receive any new Highways matters.

## 149/12 Future Agenda Items.

## 149/13 To confirm the date and time of the next meeting:

Monday 11<sup>th</sup> July 2022, 7pm at Doddington Village Hall.