

Hopton Wafers Parish Council

Clerk: Mrs D McBride

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The Willows
Cleobury Mortimer
Kidderminster
DY14 0HB

4th October 2022

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 10th October 2022 in Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours Sincerely

D McBride

Clerk to the Council

AGENDA

152/01 Apologies

To receive and accept apologies and reasons for absence from Members.

152/02 Declarations of Interest

Disclosable Pecuniary Interests – Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- i) To declare any Disclosable Pecuniary Interests.
- ii) To declare any non-pecuniary Interests.

152/03 Public Participation session.

152/04 Approval of Minutes

To confirm the Minutes of the Parish Council meeting held on Monday 8th August 2022.

152/05 Matters Arising

152/06 Clerk/Lengthsman and Councillor Reports

- i) Clerk's Report.
- ii) Lengthsman's Report

152/07 Financial Matters

- i) To consider the SAAA proposals for external audit from 2022-23 until 2026-27.
- ii) To consider the external auditor's report for 2021-22.
- iii) To consider and approve the six-monthly review of risk assessments.
- iv) To consider and approve the quarterly budget review and bank reconciliation.

Hopton Wafers Parish Council

152/08 Payments

(a) To approve the following payments:

- i) Mrs D McBride - Clerk's Wages (September & October) - £599.20
- ii) Mr C Bargman – Lengthsman Wages and Expenses - £143.97
- iii) HMRC – PAYE – (September & October) - £149.60
- iv) PKF Littlejohn LLP – External Audit Fee - £240.00
- v) Mrs D McBride – Clerk's Admin Expenses - £122.40
- vi) Andrew Deptford – Defibrillator spares - £136.80

152/09 Planning Matters

(a) Planning Applications:

- i) Reference: 22/03585/FUL
Address: 4 Doddington, Kidderminster, Shropshire, DY14 0NR
Proposal: Erection of a two storey side extension following removal of existing extension.
Applicant: Mr P Summerfield.
- ii) Reference: 22/04254/LBC
Address: Hopton Court, Hopton Wafers, Kidderminster, Shropshire, DY14 0EF
Proposal: Repairs to storm damaged roof and removal of chimney
Applicant: Chris Woodward.
- iii) Reference: 22/04417/AGR (For Information Only)
Address: Earls Ditton Farm, Earls Ditton, Kidderminster, DY14 0NH
Proposal: Erection of a new steel framed silage building.
Applicant: Mr & Mrs Martin.

(b) Planning Decisions – FOR INFORMATION ONLY:

- i) Reference: 22/02662/FUL (validated: 23/06/2022)
Address: Moonstone Cottage, 27 Crumps Brook, Hopton Wafers, DY14 0HR
Proposal: Erection of replacement conservatory
Decision: Grant Permission.
- ii) Reference: 22/02447/FUL (validated: 22/06/2022)
Address: 3 Crown Cottages, Hopton Wafers, Shropshire, DY14 0NB
Proposal: Application under section 73a of Town and Country Planning Act 1990 for the widening of existing driveway.
Decision: Refuse.
- iii) Reference: 22/01159/FUL (validated: 07/04/2022)
Address: The Glass House, Hopton Bank, Hopton Wafers, Shropshire, DY14 0QH
Proposal: Erection of a two storey rear extension
Decision: Refuse.

152/10 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

152/11 Parish Matters/Highways

- i) To receive any new Parish matters.
- ii) To receive any new Highways matters and consider lobbying Shropshire Council for improvements to A4117 and Ditton Lane.
- iii) To review the Local Police Community Charter and agree parish priorities for policing for October 2022 – March 2023.

152/12 Future Agenda Items.

152/13 To confirm the date and time of the next meeting:

Monday 14th November 2022, 7pm at Doddington Village Hall.