

# Hopton Wafers Parish Council

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Clerk: Mrs D McBride

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The Willows  
Cleobury Mortimer  
Kidderminster  
DY14 0HB

3<sup>rd</sup> January 2023

**To: All Parish Members  
The Public  
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 9<sup>th</sup> January 2023 at Doddington Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours Sincerely

*D McBride*

Clerk to the Council

## AGENDA

- 155/01 Apologies  
To receive and accept apologies and reasons for absence from Members.
- 155/02 Declarations of Interest  
**Disclosable Pecuniary Interests** – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
  - ii) To declare any non-pecuniary Interests.
- 155/03 Public Participation session.
- 155/04 Approval of Minutes  
To confirm the Minutes of the Parish Council meeting held on Monday 12<sup>th</sup> December 2022.
- 155/05 Matters Arising
- 155/06 Clerk/Lengthsman and Councillor Reports
- i) To receive the Clerk's Report.
- 155/07 Financial Matters
- i) To consider and approve the third quarterly budget review and bank reconciliation.
  - ii) To consider the draft Budget and Precept proposals for 2023-24.
- 155/08 Payments
- (a) To approve the following payments:
    - i) Mrs D McBride - Clerk's Wages (January) - £328.80
    - ii) HMRC – PAYE – (January) - £82.20
    - iii) Mrs D McBride – Clerk's quarterly admin expenses - £126.60.
    - iv) Information Commissioner – Data Protection Fee - £40.00

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- 155/09 Unitary Councillors' Reports  
To receive Unitary Councillors' Reports.
- 155/10 Parish Matters/Highways
- i) To receive any new Parish matters.
  - ii) To receive any new Highways matters
  - iii) To discuss arranging an event to promote energy efficiencies and support during the current Cost-of-Living crisis.
  - iv) To discuss WSP's reports and recommendations for highway improvements.
- 155/11 Future Agenda Items.
- 155/12 To confirm the date and time of the next meeting:  
Monday 13<sup>th</sup> February 2023, 7pm at Hopton Wafers Village Hall.