

Hopton Wafers Parish Council

Clerk: Mrs S Jones

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6th June 2023

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 12th June 2023 in Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours Sincerely

S Jones

Clerk to the Council

AGENDA

- 160/01 Apologies
To receive and accept apologies and reasons for absence from Members.
- 160/02 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 160/03 Public Participation session.
- 160/04 Approval of Minutes
To confirm the Minutes of the Parish Council meeting held on Monday 15th May 2023.
- 160/05 Matters Arising
- 160/06 Clerk/Lengthsman and Councillor Reports
- i) Clerk's Report.
 - ii) Update on appointment of Lengthsman
- 160/07 Financial Matters
- i) To note receipt of Precept - £9,900.00 and Lengthsman Grant - £1,500
 - ii) To confirm no conflicts of interest with PKF Littlejohn LLP.
 - iii) To consider and approve Certificate of Exemption AGAR 2022/23
 - iv) To consider Internal Auditor's Reports.
 - v) To consider and approve AGAR Section 1 - Annual Governance Statements 2022/23.
 - vi) To consider and approve accounts and bank reconciliation for year ending 31st March 2023.
 - vii) To consider and approve AGAR Section 2 - Accounting Statements 2022/23.

Hopton Wafers Parish Council

160/08 Payments

- (a) To approve the following payments:
 - i) Mrs S. Jones - Clerk's Wages (June) - £314.82
 - ii) HMRC – PAYE – (June) - £78.60
 - iii) Mrs M Wood – internal audit fee - £100.00
- (b) To consider S.137 grant applications:
 - Doddington Village Hall – Grant Request - £1,200.00

160/09 Planning Matters

- (a) New Planning Applications:
 - FOR INFORMATION ONLY:
 - 23/02085/CPL | Certificate for proposed lawful development for the construction of an access track | Land To The East Of The Gobbetts Cleeton St Mary Kidderminster Shropshire DY14 0QW
- (b) Planning Decisions – FOR INFORMATION ONLY:

160/10 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

160/11 Place Plan

To discuss 'possible' projects to include in the Place Plan.

160/12 The Boundary Review

To discuss the draft recommendation for the division boundaries in Shropshire.

160/13 Parish Matters/Highways

- i) To receive any new Parish matters.
- ii) To receive any new Highways matters.

161/14 Future Agenda Items.

162/15 To confirm the date and time of the next meeting:

Monday 10th July 2023, 7pm at Doddington Village Hall.