

Hopton Wafers Parish Council

Clerk: Mrs S Jones

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4th July 2023

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 10th July 2023 in Doddington Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours Sincerely

S Jones

Clerk to the Council

AGENDA

- 161/01 Apologies
To receive and accept apologies and reasons for absence from Members.
- 161/02 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 161/03 Public Participation session.
- 161/04 Approval of Minutes
To confirm the Minutes of the Parish Council meeting held on Monday 15th May 2023.
- 161/05 Matters Arising
- 161/06 Clerk/Lengthsman and Councillor Reports
- i) Clerk's Report.
 - ii) Update on appointment of Lengthsman
- 161/07 Financial Matters
- i) To consider and approve the quarterly budget review and bank reconciliation.
- 161/08 Payments
- (a) To approve the following payments:
 - i) Mrs S. Jones - Clerk's Wages (July) - £314.82
 - ii) HMRC – PAYE – (July) - £78.60

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- 161/09 Planning Matters
(a) New Planning Applications:
None
(b) Planning Decisions – FOR INFORMATION ONLY:
None
- 161/10 Unitary Councillors' Reports
To receive Unitary Councillors' Reports.
- 161/11 Place Plan
To discuss 'possible' projects to include in the Place Plan.
- 161/12 West Mercia Police and Crime Commissioner's Town & Parish Council Survey.
To complete the Annual Survey.
- 161/13 Parish Matters/Highways
i) To receive any new Parish matters.
ii) To receive any new Highways matters.
- 161/14 Future Agenda Items.
- 161/15 To confirm the date and time of the next meeting:
Monday 14th August 2023, 7pm at Hopton Wafers Village Hall.