

# Hopton Wafers Parish Council

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Clerk: Mrs S Brown

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Hopton House  
Hopton Wafers  
Kidderminster  
DY14 0NA

2023

**To: All Parish Members  
The Public  
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 11<sup>th</sup> December 2023 in Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours Sincerely

*S Brown*

Clerk to the Council

## AGENDA

- 165/01 Apologies  
To receive apologies from Members.
- 165/02 Declarations of Interest  
***Disclosable Pecuniary Interests*** – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
  - ii) To declare any non-pecuniary Interests.
- 165/03 Public Participation session.
- 165/04 Approval of Minutes  
To approve and accept the Minutes of the Parish Council meeting held on Monday 9<sup>th</sup> October 2023.
- 165/05 Matters Arising
- 165/06 Clerk/Lengthsman and Councillor Reports
- i) Clerk's Report.
  - ii) Lengthsman Report
- 165/07 Financial Matters
- i) To consider and approve the quarterly budget review and bank reconciliation.
  - ii) To consider and approve that the Council appoint Mrs M Wood as the Internal Auditor for the current financial year.
  - iii) To consider the Council's current banking arrangements with Lloyds Bank and agreed to update the bank mandate signatories.
  - iv) To consider online banking

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## 165/08 Payments

(a) To approve the following payments:

i)	Mrs S. Brown - Clerk's Wages (Nov) -	£316.95
ii)	HMRC – PAYE – (Nov) -	£79.20
iii)	Mrs S Brown – Clerk's wages (Dec)	£316.95
iv)	HMRC – PAYE – (Dec)	£79.20
v)	IONOS payments (Nov 22 to July 23)	£117.00
vi)	SafeHands	£720.00

## 165/09 Planning Matters

(a) New Planning Applications

- i) 23/05058/FUL  
DEVELOPMENT PROPOSED - Proposed barn conversion  
LOCATION: - Proposed Barn Conversion at Little Down, Crumps Brook,  
Hopton Wafers, Shropshire,

(b) Planning Decisions – FOR INFORMATION ONLY

**23/04045/FUL** Knowle Bank Farm, Stockhall Lane, Hopton Wafers, DY14 0EJ  
Proposal: Change of use of land from agriculture to the siting of 4 holiday pods with associated car parking and drainage  
Granted

23/04244/AMP | Non-Material Amendment pursuant of 19/02260/FUL to allow for the addition of bin store (with balcony over) and change of elevational treatment | Swallows Nest, Hopton Wafers Shropshire DY14 0NA  
Granted

## 165/10 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

## 165/11 Parish Matters/Highways

- i) To receive any new Parish matters.
- ii) To receive any new Highways matters.

## 165/12 Future Agenda Items

## 165/13 To confirm the date and time of the next meeting:

Monday, 8<sup>th</sup> January 2024, 7pm at Doddington Village Hall.