

# Hopton Wafers Parish Council

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Minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> December 2023 at Hopton Wafers Village Hall commencing at 7.05pm.

Present: Cllr Mark Humpage, Cllr Sue Turner, Cllr Maria Cook, Cllr Barry Buffery, Cllr Andy Jones, Cllr Linda Clayton, Cllr Paul Blakeway, Lengthsman – Anthony Harman and the Clerk, Sarah Brown

Chairman, Cllr Mark Humpage welcomed everyone to the December meeting and welcomed new Clerk to the Parish Council, Sarah Brown. Thanks were also expressed for the work of previous Clerk, Mrs Sue Jones. A minute's silence was undertaken in remembrance of Cllr Derek Bytheway.

165/01 To receive and accept apologies and reasons for Absence from Members  
Cllr Harold Deane (Illness), Unitary Cllr Simon Harris (Other commitments) and Unitary Cllr Gwilym Butler (Other commitment)

165/02 Declarations of Interest  
None

165/03 Public Participation Session  
1 member of the public was present – no issues were raised.

165/04 To confirm the Minutes of Parish Council Meeting held on Monday 10<sup>th</sup> October 2023  
The Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> October 2023 were taken as read and signed.

165/05 Matters Arising  
i) None

165/06 Clerk/Lengthsman and Councillor Reports

**Clerk's Report**

Thanks expressed to Sue Jones and Dot McBride as well as our Chairman, Cllr Mark Humpage for their support since taking up the post on 1<sup>st</sup> November. I have attended the Clerk's Knowledge course earlier in November and I am finding my way through things so far.

**Parish Website**

Updated, but noted that there are some gaps in information from our Cllrs. Request that Cllrs provide the Clerk with a synopsis of individuals on the Council.

**Correspondence**

Letter received from Marcus Cole together with an edition of Hopton School Magazine from 1939.

**Defibrillator**

The defibrillator at the village hall in Hopton Wafers has been decommissioned after the Guardian found a fault. Chris Phillips from Med UK has found that there is a problem with the container that it is contained in, which is letting in moisture and damaging the battery. The other two defibrillators within the parish have been identified as having the same issues. This will be discussed further at the next meeting.

**Vehicle Activated Signs**

All four Vehicle Activated Signs have been installed and are working well within the parish.

**Lengthsman Report**

- i) Has met with Cllr Sue Turner and Cllr Maria Cook regarding excess soil on the road at Catherton Common
- ii) After the heavy rainfall the drains are now unblocked by Catherton Common
- iii) Work needs to be completed from Catherton Common to the Woodhouse
- iv) Work also needs to be completed where rain water collects in the road from the T junction to the Leys
- v) AH will make contact with a member of the public regarding blocked drains and gully at the bottom of Stockhall Lane
- vi) Invoice was issued and payment by cheque made - £648.00

# Hopton Wafers Parish Council

## 165/07 Financial Matters

- i) Council considered and RESOLVED to approve the six-monthly review of Risk Assessments.
- ii) Council considered and RESOLVED to approve the quarterly budget review and bank reconciliation.

## 165/08 Payments

(a) Council RESOLVED to approve the following payments:

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|--|------------------|
| i) Mrs S. Brown - Clerk's Wages (Nov)        | £316.95 (cheque) |
| ii) HMRC – PAYE – (Nov)                      | £79.20 (cheque)  |
| iii) Mrs S Brown – Clerk's wages (Dec)       | £316.95 (cheque) |
| iv) HMRC – PAYE – (Dec)                      | £79.20 (cheque)  |
| v) IONOS payments (Nov 22 to July 23)        | £117.00 (cheque) |
| vi) SafeHands for Traffic Management for VAS | £720.00 (cheque) |
| vii) A P Supplies – payment                  | £648.00 (cheque) |

## 165/09 Planning Matters

(a) New Planning Applications:

- i) 23/05058/FUL  
DEVELOPMENT PROPOSED - Proposed barn conversion  
LOCATION: - Proposed Barn Conversion at Little Down, Crumps Brook, Hopton Wafers, Shropshire

Council to support – agreed by all

(b) Planning Decisions – FOR INFORMATION ONLY

**23/04045/FUL** Knowle Bank Farm, Stockhall Lane, Hopton Wafers, DY14 0EJ  
Proposal: Change of use of land from agriculture to the siting of 4 holiday pods with associated car parking and drainage

Permission has been granted

23/04244/AMP | Non-Material Amendment pursuant of 19/02260/FUL to allow for the addition of bin store (with balcony over) and change of elevational treatment | Swallows Nest, Hopton Wafers Shropshire DY14 0NA

Permission has been granted

## 165/10 Unitary Councillors' Reports

## 165/11 Parish Matters/Highways

- i) To receive any new Parish Matters  
None
- ii) To receive and new Highway matters
  - a) The speed sign by The Hillocks has been knocked down. To be reported on Fixmystreet.
  - b) The performance of Shropshire Council Highways Department was discussed in relation to VAS and council agreed that the Chairman would write to Lesley Picton, Head of Shropshire Council to discuss council's concerns.

## 165/12 Future Agenda Items

Defibrillators

## 164/13 Date and Time of the Next Meeting

The next Parish Council meeting will be held on Monday 8<sup>th</sup> January at 7pm at Doddington Village Hall.

# Hopton Wafers Parish Council

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The Chair thanked everyone for attending and closed the meeting at 7.55pm.

Signed:

Name:

Date of signature:

DRAFT