

Hopton Wafers Parish Council

Clerk: Mrs S Brown

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Hopton House
Hopton Wafers
Kidderminster
DY14 0NA

2024

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 13th May 2024 at Doddington Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours sincerely

S Brown

Clerk to the Council

AGENDA

- 170/01 Apologies
To receive apologies from Members.
- 170/02 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 170/03 Public Participation session
- 170/04 Approval of Minutes
To approve and accept the Minutes of the Parish Council meeting held on Monday 8th April 2024.
- 170/05 Matters Arising
- 170/06 Clerk/Lengthsman and Councillor Reports
- i) Clerk's Report.
 - ii) Lengthsman Report
- 170/07 Annual Review of Council procedures and Committees
- i) To review councillors' roles, appointments to committees and representatives to outside bodies.
 - ii) To set dates and venues for Parish Council meetings for the forthcoming year.
 - iii) To review Standing Orders, Financial Regulations and other Council policies.
 - iv) To review Assets, Risk Assessments and Insurance requirements.

Hopton Wafers Parish Council

170/08 Payments

(a) To approve the following payments:

i) Mrs S. Brown - Clerk's Wages (May)	£316.95
ii) HMRC – PAYE – (May)	£79.20
iii) IONIS	£119.48
iv) Men's Shed donation	£100.00
v) Hiscox Insurance	£532.33

170/09 Planning Matters

(a) New Planning Applications

(b) Planning Decisions – FOR INFORMATION ONLY

Reference: 24/00239/FUL (validated: 26/02/2024)

Address: Catherton Barnhouse, Catherton, Kidderminster, Shropshire, DY14 0LJ

Proposal: Single storey front and side extensions and formation of a roof terrace

Decision: Grant Permission

170/10 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

170/11 Parish Matters/Highways

- i) To receive any new Parish matters.
- ii) To receive any new Highways matters.

170/12 Future Agenda Items

170/13 To confirm the date and time of the next meeting:
Monday, 10th June at 7pm at Hopton Wafers Village Hall.