

Hopton Wafers Parish Council

Minutes of the Parish Council Meeting held on Monday 13th May 2024 at Doddington Village Hall commencing at 7.01pm.

Present: Cllr Sue Turner (Chair), Cllr Maria Cook, Cllr Barry Buffery, Cllr Andy Jones, Ulitary Cllr Gwilym Butler and the Clerk, Sarah Brown

Chairman, Cllr Sue Turner welcomed everyone to the May meeting.

170/01 To receive and accept apologies and reasons for Absence from Members

Cllr Mark Humpage, Cllr Harold Deane (Illness), Cllr Paul Blakeway (other commitments), Cllr Linda Clayton (other commitments) and Unitary Cllr Tim Evans

170/02 Declarations of Interest

None

170/03 Public Participation session

No members of the public were present.

170/04 Approval of Minutes

The Minutes of the Parish Council Meeting held on Monday 8th April 2024 were taken as read and signed.

170/05 Matters' Arising

None.

170/06 Clerk/Lengthsman and Councillor Reports

i) Clerk's Report

In the March edition of the Church Times it was noted that NALC has now withdrawn its advice, *LO1-18, Financial Assistance to the Church*, and has issued a new document, *LO2-23, Power to fund works to property relating to affairs of the Church or held for an ecclesiastical charity*, in which its former advice on funding for the Church or church charities has been replaced. It states that the Church of England can now apply for grants for its work in the geographical area of the parish council. Parish Councils can approve, any such application, like any other request for grant funding.

Insurance policy renewal has been issued at a new premium of £532.33, which is an increase of £36 from last year.

ii) Lengthsman Report

No report.

170/07 Annual Review of Council procedures and Committees

- i) Review of councillors' roles, appointments to committees and representatives to outside bodies
Council agreed the councillors' roles, appointments to committees and representatives to outside bodies as follows:

Chairman – Cllr Mark Humpage

Vice-Chair – Cllr Sue Turner

Emergency Officer – Cllr Maria Cook

Parish Plan Review reps – Cllr Linda Clayton, Cllr Sue Turner and Cllr Mark Humpage

Highway Maintenance Reps – Cllr Harold Deane, Cllr Tim Evans, Cllr Andy Jones and Cllr Maria Cook (Co-ordinator)

Staffing Group – Cllr Linda Clayton, Cllr Andy Jones and Cllr Mark Humpage

Disciplinary and Grievance Group – Cllr Paul Blakeway and Cllr Mark Humpage

Appeals – Chairman, Cllr Barry Buffery in first instance

Website management: Cllr Mark Humpage, Clerk Mrs Sarah Brown

Facebook management: Cllr Mark Humpage, Cllr Maria Cook and Cllr Linda Clayton

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Appointments to outside Committees

SALC Reps – Cllr Barry Buffery (reserve Cllr Andy Jones).

LJC/Place Plan Reps – Cllr Sue Turner and Cllr Barry Buffery.

Clee Hill Commoners Association Rep – Cllr Linda Clayton (reserve Cllr Maria Cook).

Cleobury Patient's Voice Rep – Cllr Linda Clayton

- ii) Council RESOLVED to set the dates and venues for Parish Council meetings for the forthcoming year as follows:

Date of Meeting	Venue
Monday 10 th June 2024	Hopton Wafers Village Hall
Monday 8 th July 2024	Doddington Village Hall
Monday 12 th August 2024	Hopton Wafers Village Hall
Monday 9 th September 2024	Doddington Village Hall
Monday 14 th October 2024	Hopton Wafers Village Hall
Monday 11 th November 2024	Doddington Village Hall
Monday 9 th December 2024	Hopton Wafers Village Hall
Monday 13 th January 2025	Doddington Village Hall
Monday 10 th February 2025	Hopton Wafers Village Hall
Monday 10 th March 2025	Doddington Village Hall
Monday 14 th April 2025	Hopton Wafers Village Hall
Monday 12 th May 2025	Doddington Village Hall

- iii) Council RESOLVED to approve the Standing Orders and Financial Regulations. All other Council policies are on a four-year cycle (subject to any legislative changes which will override this frequency).

- iv) Council reviewed the Asset Register and RESOLVED to confirm it was up-to-date. Risk Assessments were reviewed and Council RESOLVED to confirm that they were correct. The Insurance schedule was reviewed and the Council RESOLVED it confirm it was up-to-date.

170/08 Payments

- (a) Council RESOLVED to approve the following payments:

i) Mrs S. Brown - Clerk's Wages (May)	£316.95
ii) HMRC – PAYE – (May)	£79.20
iii) IONIS	£119.48
iv) Men's Shed donation	£100.00
v) Hiscox Insurance	£532.33

170/09 Planning Matters

- (a) New Planning Applications

- (b) Planning Decisions – FOR INFORMATION ONLY

Reference: 24/00239/FUL (validated: 26/02/2024)

Address: Catherton Barnhouse, Catherton, Kidderminster, Shropshire, DY14 0LJ

Proposal: Single storey front and side extensions and formation of a roof terrace

Decision: Grant Permission

Erection of two storey extension to north and east elevations to include some demolition Stone House, Hopton Bank, Hopton Wafers, Kidderminster DY14 0PD

Ref: 24/00277/FUL

Decision: Granted

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170/10 Unitary Councillors' Reports

The Unitary Councillors had sent their written report earlier this month. Report available on the website. In addition, noted the social media showing the community work with the Lengthsman on Stockhall Lane in Hopton Wafers. There needs to be more work like this. Thanks were offered to the community. Cllr Butler noted that it is sometimes difficult to see the good things that are going on in this area. There are good schools, children get their first place, there is a doctors' surgery, dentists and opticians in the area.

170/11 Parish Matters/Highways

- i) New Parish matters.
None.
- ii) New Highways matters
A query was raised for the change to the 50mph speed limit on the Common Road. No update received.

170/12 Future Agenda Items

None.

170/13 Date and Time of the Next Meeting

The next Parish Council meeting will be held on Monday 10th June at Hopton Wafers Village Hall.

The Chair thanked everyone for attending and closed the meeting at 7.58pm.

Signed:

Date:

Print name: