

Hopton Wafers Parish Council

Clerk: Mrs S Brown

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Hopton House
Hopton Wafers
Kidderminster
DY14 0NA

2024

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 10th June 2024 at Hopton Wafers commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours sincerely

S Brown

Clerk to the Council

AGENDA

- 171/01 Apologies
To receive apologies from Members.
- 171/02 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 171/03 Public Participation session
- 171/04 Approval of Minutes
To approve and accept the Minutes of the Parish Council meeting held on Monday 13th May 2024.
- 171/05 Matters Arising
- 171/06 Clerk/Lengthsman and Councillor Reports
- i) Clerk's Report.
 - ii) Lengthsman Report
- 171/07 Annual Review of Council procedures and Committees
- i) To note receipt of Precept - £10,393 and Lengthsman Grant (not yet confirmed)
 - ii) To confirm no conflicts of interest with PKF Littlejohn LLP
 - iii) To consider and approve Certificate of Exemption AGAR 2022/23
 - iv) To consider Internal Auditor's Reports
 - v) To consider and approve AGAR Section 1 - Annual Governance Statements 2023/24

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- vi) To consider and approve accounts and bank reconciliation for year ending 31st March 2024
- vii) To consider and approve AGAR Section 2 - Accounting Statements 2023/24

171/08 Payments

(a) To approve the following payments:

- i) Mrs S. Brown - Clerk's Wages (May) £316.95
- ii) HMRC – PAYE – (May) £79.20

171/09 Planning Matters

(a) New Planning Applications

PLANNING REFERENCE - 24/01886/FUL (validated: 23/05/2024)
DEVELOPMENT PROPOSED - Erection of single storey extension
LOCATION: - Pleasant View, Doddington, Kidderminster, Shropshire, DY14 0NR

(b) Planning Decisions – FOR INFORMATION ONLY

171/10 Unitary Councillors' Reports

Unitary Council reports withdrawn whilst in pre election period.

171/11 Parish Matters/Highways

- i) To receive any new Parish matters.
- ii) To receive any new Highways matters.

171/12 Future Agenda Items

171/13 To confirm the date and time of the next meeting:
Monday, 8th July at 7pm at Doddington Village Hall.