

Hopton Wafers Parish Council

Minutes of the Parish Council Meeting held on Monday 10th June 2024 at Hopton Wafers Village Hall commencing at 7.01pm.

Present: Cllr Mark Humpage (Chair), Cllr Sue Turner, Cllr Maria Cook, Cllr Andy Jones, Cllr Linda Clayton, Cllr Paul Blakeway, Cllr Simon Harris and the Clerk, Sarah Brown

Chairman, Cllr Mark Humpage welcomed everyone to the June meeting.

171/01 To receive and accept apologies and reasons for Absence from Members

Cllr Barry Buffery (other commitments), Unitary Cllr Gwilym Butler (other commitments) and Cllr Harold Deane (Illness)

171/02 Declarations of Interest

None

171/03 Public Participation session

No members of the public were present.

171/04 Approval of Minutes

The Minutes of the Parish Council Meeting held on Monday 13th May 2024 were taken as read and signed.

171/05 Matters' Arising

None.

171/06 Clerk/Lengthsman and Councillor Reports

i) Clerk's Report

- Defibrillator pads and chargepack - £172 for two – expires end of June so needs to be replaced. Cllrs gave permission to order two.
- Clerk confirmed that CIL funds to the value of £2,207 have been received. There are already £3,000 kept in the reserves from previous CIL payments. From research, the legislation states that CIL local funds must be used for funding infrastructure to support the development of Shropshire; funding the provision, replacement, operation or maintenance of infrastructure, which includes roads and other transport facilities, flood defences, schools and other educational facilities, medical facilities, sporting and recreational facilities or open spaces; funding for the capital costs of infrastructure provision and the ongoing revenue costs associated with that capital provision; funding items related to project delivery, including fees associated with the capital project such as planning fees, architects' fees or project management fees related to delivery and funding infrastructure projects outside of Shropshire Council's boundaries
- Audit of accounts completed by Marilyn Wood and returned on 03.06.24. AGAR paperwork completed and signed by the chair.
- Email received from ALC regarding addressing concerns raised from communities about highways issues. From Monday 3rd June there is a trial process for clerks to use to follow up such queries that have outstanding responses. This trial initiative will help to establish how frequently this is an issue and the service areas which are most involved. This process is for clerks only to use.
- Environmental grant – email received on states that they have been "over subscribed" this year with applications. The grants will be issued early this month.

ii) Lengthsman Report

Has completed strimming and spraying work within the Parish. Requested a community clear up at Doddington. Will liaise with Cllr Andy Jones.

Hopton Wafers Parish Council

171/07 Financial Matters

- i. Council noted receipt of Precept - £10,393
- ii. Council confirmed no conflicts of interest with PKF Littlejohn LLP
- iii. Council considered and approved Certificate of Exemption AGAR 2022/23
- iv. Council considered Internal Auditor's Reports
- v. Council considered and approved AGAR Section 1 - Annual Governance Statements 2023/24
- vi. Council considered and approved accounts and bank reconciliation for year ending 31st March 2024
- vii. Council considered and approved AGAR Section 2 - Accounting Statements 2023/24

171/08 Payments

- (a) Council RESOLVED to approve the following payments:
- | | |
|--|---------|
| i) Mrs S. Brown - Clerk's Wages (June) | £316.95 |
| ii) HMRC – PAYE – (June) | £79.20 |

171/09 Planning Matters

(a) New Planning Applications

PLANNING REFERENCE - 24/01886/FUL (validated: 23/05/2024)
DEVELOPMENT PROPOSED - Erection of single storey extension
LOCATION: - Pleasant View, Doddington, Kidderminster, Shropshire, DY14 0NR

Council agreed to support this application

PLANNING REFERENCE – 24/01886

PLANNING REFERENCE – 24/02094/FUL
DEVELOPMENT PROPOSED – Erection of extension to rear elevation and porch to front elevation, formation of terraced area to rear
LOCATION - Heatherville Crumps Brook Hopton Wafers Kidderminster Shropshire DY14 0HS

Council agreed to support this application

(b) Planning Decisions

171/10 Unitary Councilors' Reports

Council noted Unitary Council reports withdrawn whilst in pre election period. Unitary Cllr Simon Harris noted that they are waiting for the Place Plan to be published in the Shropshire Plan so that funds can be accessed for projects.

171/11 Parish Matters/Highways

- i) New Parish matters.
None.
- ii) New Highways matters
None.

171/12 Future Agenda Items

CIL Place plans – consideration of future projects.
Donations to be made to Cleobury Mortimer First Responders and Christians Against Poverty in the sum of £100 per charity.

171/13 Date and Time of the Next Meeting

The next Parish Council meeting will be held on Monday 8th July at Doddington Village Hall.

Hopton Wafers Parish Council

The Chair thanked everyone for attending and closed the meeting at 7.57pm.

Signed:

Date:

Print name:

DRAFT