

# Hopton Wafers Parish Council

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Clerk: Mrs S Brown

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Hopton House  
Hopton Wafers  
Kidderminster  
DY14 0NA

2<sup>nd</sup> December 2024

**To: All Parish Members  
The Public  
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday 9<sup>th</sup> December 2024 at Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours sincerely  
*S Brown*

Clerk to the Council

## AGENDA

177/01 Apologies

To receive apologies from Members.

177/02 Declarations of Interest

**Disclosable Pecuniary Interests** – Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- i) To declare any Disclosable Pecuniary Interests.
- ii) To declare any non-pecuniary Interests.

177/03 Public Participation session

177/04 Approval of Minutes

To approve and accept the Minutes of the Parish Council meeting held on Monday 11<sup>th</sup> November 2024.

177/05 Matters Arising

177/06 Application for Grant

To consider the application for grant from St Michael's Church, Hopton Wafers

177/07 Clerk/Lengthsman and Councillor Reports

- i) Clerk's Report.
- ii) Lengthsman Report

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## 177/08 Financial Matters

- i) To consider and approve the quarterly budget review and bank reconciliation.
- ii) To consider and approve that the Council appoint Mrs M Wood as the Internal Auditor for the current financial year

## 177/09 Payments

(a) To approve the following payments:

i) Mrs S. Brown - Clerk's Wages (Dec)	£316.95
ii) HMRC – PAYE – (Dec)	£79.20
iii) IONIS	£55.92

## 177/10 Planning Matters

(a) New Planning Applications

(b) Planning Decisions – FOR INFORMATION ONLY

## 177/11 Unitary Councillors' Reports

Attached.

## 177/12 Parish Matters/Highways

- i) To receive any new Parish matters.
- ii) To receive any new Highways matters.

## 177/13 Future Agenda Items

## 177/14 To confirm the date and time of the next meeting:

Monday, 13<sup>th</sup> January 2024 at Doddington Village Hall.