

Hopton Wafers Parish Council

Clerk: Mrs S Brown

Telephone: 07729 480201

email: clerk@hoptonwafersparishcouncil.org.uk

Hopton House
Hopton Wafers
Kidderminster
DY14 0NA

1st June 2026

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Monday, 8th June 2026 at Hopton Wafers Village Hall commencing at 7pm for the transaction of business as set out in the Agenda below.

Members of the public and press are welcome to join the meeting but can only speak on matters relevant to this Agenda during the Public Participation Session.

Yours sincerely
S Brown

Clerk to the Council

AGENDA

194/01 Apologies

To receive apologies from Members.

194/02 Declarations of Interest

Disclosable Pecuniary Interests – Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- i) To declare any Disclosable Pecuniary Interests.
- ii) To declare any non-pecuniary Interests.

194/03 Public Participation session

194/04 Unitary Councillors' Reports

Attached.

194/05 Approval of Minutes

To approve and accept the Minutes of the Parish Council meeting held on Monday 13th April 2026.

194/06 Matters Arising

194/07 Clerk/Lengthsman and Councillor Reports

- i) Clerk's Report.
- ii) Lengthsman Report

Hopton Wafers Parish Council

194/08 Annual Review of Council procedures and Committees

- i) To review councillors' roles, appointments to committees and representatives to outside bodies
- ii) To set dates and venues for Parish Council meetings for the forthcoming year
- iii) To review Standing Orders, Financial Regulations and other Council policies
- iv) To review Assets, Risk Assessments and Insurance requirements

194/09 Financial Matters

- i) To note receipt of Precept - £11,070
- ii) To confirm no conflicts of interest with PKF Littlejohn LLP
- iii) To consider and approve Certificate of Exemption AGAR 2025/26
- iv) To consider Internal Auditor's Reports
- v) To consider and approve AGAR Section 1 - Annual Governance Statements 2025/26
- vi) To consider and approve accounts and bank reconciliation for year ending 31st March 2026
- vii) To consider and approve AGAR Section 2 - Accounting Statements 2025/26

194/10 Payments

(a) To approve the following payments:

i) Mrs S. Brown - Clerk's Wages (May)	£339.78
ii) HMRC – PAYE – (May)	£84.80
iii) Mrs S. Brown - Clerk's Wages (June)	£339.78
iv) HMRC – PAYE – (June)	£84.80
v) SALC subscription	£474.24
vi) Auditor's fees – Mrs Marilyn Wood	£100.00
vii) Clerk's expenses (IONIS)	£57.88

194/11 Planning Matters

(a) New Planning Applications

Reference: 26/01476/FUL (validated: 30/04/2026)

Address: Hunters Rest, 6 Silvington Hill, Hopton Wafers, Kidderminster DY14 0ER

Proposal: Erection of general purpose agricultural storage building

Applicant: Mr & Mrs M Ewing (6 Hunters Rest, Silvington Hill, Hopton Wafers DY14 0ER)

Reference: 26/01718/FUL (validated: 14/05/2026)

Address: Proposed Dwelling At, Crumps Brook, Hopton Wafers, Cleobury Mortimer, DY14 0EP

Proposal: Erection of one self-build dwelling.

Applicant: Mr Luke Howells (6 Crumpsbrook, Hopton Wafers, Cleobury Mortimer, Shropshire, DY14 0EP)

(b) Planning Decisions – FOR INFORMATION ONLY

Erection of three self-build dwellings with garages and formation of vehicular accesses – Land opposite The Warren, Stockhall Lane, Hopton Wafers

Ref. No: 25/01505/FUL | Status: REFUSE | Case Type: Planning Application

Hopton Wafers Parish Council

Reference: 26/00587/CPE (validated: 16/02/2026)

Address: Glebe Farm, Hopton Bank, Hopton Wafers, Shropshire, DY14 0ND

Proposal: Lawful development certificate for the continual breach of an agricultural occupancy condition for over 10 years. The property has therefore established a lawful unfettered residential use.

Decision: Certificate – Lawful

Reference: 25/03048/FUL

Address: Proposed dwelling of No. 2 Doddington, Shropshire

Proposal: Construction of a local needs dwelling

Decision: Granted

194/12 Parish Plan

194/13 Parish Matters/Highways

- i) To receive any new Parish matters
- ii) To receive any new Highways matters

194/14 Future Agenda Items

194/15 To confirm the date and time of the next meeting:
Monday, 13th July 2026 at Doddington Village Hall at 7pm.